



Berkshire Orienteers

Minutes of the Committee Meeting

8.00 pm 11th July 2013
3 Kelburne Close, Winnersh,
RG41 5JG

Present: Katy Stubbs (Chair), Fiona Clough, Peter Entwistle (Treasurer), David Jukes, Derick Mercer (Secretary), Brian Sewell, Ian Hudson (Membership), Andy Parry (Fixtures), Dave Rogers (Coaching Officer),

Apologies: Ken Ricketts (Development).

Katy welcomed all to the meeting,.

1. Minutes of the Last Meeting (16th May 2013) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

Action: (DM, AP)

Matters Arising

- 7. Development: Permanent O courses: David has still to check on the current status. Some progress has been made with the action still ongoing.

Action:(DJ) Ongoing

- The correct version of the Club Constitution needs putting on the website.

Action:(DJ) In Progress

2. Chairman's Update

Katy informed the committee;

Schools – Berkshire Schools events were held at Finchampstead & Wellington and thanks to all who volunteered. They have asked if we would support next year. for the heats & final. Yes we were more than happy as some monies will be donated to the club by this.

We were one of only two clubs to enter the SCOA Championships gaining a Gold & Bronze in the Handicap class.

3. Membership

3.1 Numbers; 158 National members, 5 Local and one group (St Andrews) - an increase of three national members from previous meeting.

3.2 The Annual Club Return has been received from British Orienteering and needs to be submitted by the 25th October '13

Action:(DM&PE)

4. SCOA Report

4.1 AGM – Funding levels are decreasing with a decision made to apply a levy, £2 a year for members which means BKO membership will increase by £2. Event levy has increased 13.5p to 18p per person.

4.2 The income from this years JK turned out to be more than expected due to the large number of attendees, the levy increase may be adjusted on this.

4.3 IH asked what the money is spent on;
The answer being, Junior Squad, Training workshops, Grants, Competing & Training courses, Events coaching courses, 1st Aid Training.

4.4 The next SCOA Championships are the Sprints @ Harwell.

4.5 In the SCOA League Alan Jones (BKO) won overall Short Green for the season.

4.6 SCOA are still looking for a Secretary.

4.7 The SCOA bulletin is on the SCOA website. FC asked if the BKO website can have a link to the SCOA links. AP to check.

Action: (AP)

4.8 SCOA Meetings are held every quarter.

4.9 The Emit V SI was not discussed at length as it is not their decision, it is down to the clubs.

5. Events and Mapping

5.1 Fixtures;

KS circulated the Saturday events list to discuss / finalise for the forthcoming season

- Star Posts will need re-surveying. Quotes to be obtained.

Action: (KS) Outstanding

- Other areas that will need mapping are; Swinley East, Benyons & Burghfield. (Also see 13.1)
- KS asked the Committee if there was any enthusiasm for a New Years Day event. AP said that the members wanted one. Katy volunteered to carry out the Planners role as long as an Organiser could be found. The Committee were tasked to think about Organisers and who could do it.

Action :(All)

- The Concorde Chase still requires a Organiser which needs filling quickly. Fiona Volunteered.
- Date for the Club Sprint Championship?

Action: (ALL)

- Brian asked if we had a list of mapped areas and mapping dates on which a discussion followed on the availability and merits of having a list. The conclusion being that this would be a good idea. Action for Brian to contact Eric to progress. Eric has produced the list.

Action; Complete

- This Saturday's event will require staffing to put out and collect controls as KR is ill PE & BS volunteered to put the controls out. DM will ensure all the controls are collected.

5.2 Future use of Emit V SI at BKO events;

- KS stated that our Emit cards were now failing at a rate of 4 -5 each event, the units are not failing.
BS has priced the cards & units for both Emit & SI and the club needs a stop of 80 units & 100 cards which is used.
A discussion took place on unit failures, life spans etc. If & when to change and the fact that SI is good for the users.

5.3 Hardware & Software

- As per the action from the previous meeting BS has priced up both. A new laptop is required with a 8 – 9 hour battery life. AP & BS to purchase one new laptop £500 – 600 & relevant software.

Action: (AP /BS)

- To change to SI would cost the Club in the region of £13K which we do not have the funds for. Due to this cost it was decided in the short term (1-2 years) BS would ask Emit (Alan) for a deal on hiring cards.(50 cards)

Action: (BS)

6. Treasurer's Report

Peter circulated updated accounts with the following points noted;

- Sale of club kit was discussed & at which events it would be available.

Action: (KS) ongoing

- If Toilets & Controls are placed out at events the night before the insurers need to be informed or they may not be covered.

7. Development Matters

7.1 Updated Development Plan.

- David asked if the prominent position of the Clubmark logo on our website was a requirement or could it be moved. Action on David to check requirement. David checked the BOF website for its use and clubs 'may wish to use it'. So we may make changes if we wish. David to inform Andy.

Action: (DR) Complete

- Ken was asked to look at the plan sent by Dave.

Action: (KR) Complete

- Action on the Committee to look at the development plan & comment by email.

Action: (All)

7.2 Getting Berkshire Active Week.

- Sandhurst & Lilly Park events to go onto the GBA website.
- Update – Richard Barrett registered BKO and Ken has struggled to gain access but now has it.

Action: (KR)

8. Secretary's Report

8.1

9. Publicity Report

9.1 Website.

- New look website still in progress. DR stated that the results format needs to be able to be uploaded to BOF.

Action: (AP/KR)

9.2 Newsletter

- New issue went out last week; 15 email, 20 @ event & 60 via post.
- Next issue target is the 7th September '13
- DJ now has admin rights to the Facebook page.

10. Coaching (DR)

- DR will try to link in Coaching at the BKO Autumn /Winter events. If not suitable he will run a separate day for the club.
- Katy – Has had to re-qualify her coaching badge.
- Katy – The Club have received a request from Wycombe Wanderers for a coaching day – In Progress.

11. Youth League (Ken)

(Carried over to next meeting)

- Ken to contact Denise for her schools summer events for inclusion into next year's events.
(Action: KR) ongoing
- The Junior prize giving will be held at the next Saturday event. Ken to forward the results to David for inclusion into the newsletter.

Action: (KR)

12. Next Meeting

The date for the next meeting was agreed on as the **19th September '13** at the Chair's house commencing 2000 hrs.

13. AOB

13.1

- Members (some) would like to carry out some mapping. Katy volunteered to organise a training day which the Committee thought was a good idea.

13.2

- Winter evening club nights. Katy asked if we should carry on due to numbers being low and the cost for the room being £35 per night.. The Committee agreed that yes to carry on for one more year with details put in the newsletter.

Action: (DJ)