



Berkshire Orienteers

Minutes of the Committee Meeting

8.20pm 15th May '14
3 Kelburne Close, Winnersh,
RG41 5JG

Present: Katy Stubbs (Chair), Fiona Clough, Peter Entwistle (Treasurer), David Jukes, Derick Mercer (Secretary), Ian Hudson (Membership), Ken Ricketts (Development), Andy Parry (Fixtures), Dave Rogers (Coaching Officer), Brian Sewell

Apologies; Andy Parry

Katy welcomed all to the meeting.

1. Minutes of the Last Meeting (20th March '14) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

Matters Arising

- 7. Development: Permanent O courses: David has still to check on the current status. Some progress has been made with the action still ongoing.

Action: (DJ) In Progress

2. Chairman's Update

The Chair explained an issue with the forth with the upcoming Rushall Woods event where the Green, Blue and brown courses cross the road twice and the requirements for Age group Safety. After a lengthy discussion it was decided that due to BOF Safety requirements that only over 16's ??? would be allowed to run these courses. KS to communicate this to those concerned.

Action: (KS)

3. Membership

3.1 Numbers; 150 National members, 8 Local and one group (St Andrews).

3.2 Reg Parker – A request has been made as to how Reg could receive the Club Newsletter even though his membership has lapsed due to him not running any more and would not become a BOF member. Various routes were discussed with the following actions agreed.

Ø Re-activate Reg as a Local Member (£6 cheque from Reg)

Action: (IH)

Ø Send Reg the latest copy of the Club Newsletter.

Action: (DJ)

4. SCOA Report

4.1 The next SCOA meeting is the AGM on the 19th June. SCOA still have no Secretary and the Chair is at the end of his 3 year tenure.

5. Events and Mapping

5.1 Fixtures

- DM handed out AP's fixtures update and in conjunction with KS's email reply the Committee went through the fixture list. Various updates and change will have to be made. KS to run through list with AP and issue updated list.

Action: (KS & AP)

- The Club BBQ will be on the 4th June '14.
- Wednesday nights and Saturdays have been sorted with dates and locations. AP will co-ordinate with SN for alternate Wednesday events.

Action: (AP - Complete)

- Rushall Woods 4 out of 5 Landowners permissions have been obtained.
- BKO's SCOA event in the autumn will have to be moved to the 12th Oct due to other events in Sept. KR volunteered to Plan & FC to Organise.

Action: (AP - Complete)

Action: (Awaiting British Sprints decision)

- Chair update for the **British Sprints** if BKO host. Southill Park will not allow sufficient parking, Fujitsu (have now agreed) which can hold 500+ cars and is walkable. If we hold; Organiser FC, Planners KS & MF. BAOC have offered alternative venue at Aldershot. *An external assessment is taking place to judge the two proposals with a decision being made, possibly by the 21st May. The Clubs fixture list would then be adjusted to suit.*
- FC asked about Mapping Courses. KS stated that a mapping course is going to be held soon in Leicester and that it is over subscribed. KS will look at the course content and availability once this has been held. *Katy now to chase this action.*

Action: (KS) Ongoing

Date	Location	Club	Committee Comments	AP Comments
Sat 6 Sept 14	Swinley East	BKO	British Sprints (Keele) not a problem for runners, may be for officials.	Will book Swinley East
Sat 13 Sept 14	Horsell	SN		
Sat 4 Oct 14	Langley Park	BKO	Bracken very high, better to swap with a diff venue? Benyons but that also has fairly high bracken.	Will book Benyons
Sat 11 Oct 14	Pyestock	SN		
Sun 12 Oct 14	Level 'C' – TBA	BKO	Hawley no go, Star Posts OK but no parking on site.	If not Hanworth where?
Sat 25 Oct 14	Star Posts	BKO	Sarum – Bulford (D). No parking at Star Posts	Moved to 25 th Oct, but clashes with Sarum. If not Star Posts where?
Sun 2 Nov 14	November Classic	SOC		
Sat 8 Nov 14	SN Trophy – Long Valley	SN		
Sat 29 Nov 14	Farnborough	SN		
Sat 6 Dec 14	Frith Hill	SN		
Sat 13 Dec 14	Yateley Heath	BKO	Probably CS cup final at Long Valley so swap with Yateley Heath to be nearer. Or use Hawley on this date (good parking) and use Burghfield North on 1 Nov	Nothing on BOF website about CS final. But will book for Yateley Heath
Sat 10 Jan 15	Long Valley South	SN		
Sat 17 Jan 15	Burghfield East	BKO	See 13 Dec	Will book Burghfield North/East
Sun 25 Jan 15	Concorde Chase – Cold Ash	BKO	DR Asked about permissions	Permission confirmed
Sat 7 Feb 15	Windmill Hill	SN		
Sat 14 Feb 15	Langley Park	BKO	How about using Bloom Wood for a Level C in May and go to Langley Park instead? The bracken will be nice and low. Depends on what happens with British Sprints.	Will book Langley Park
Sat 28 Feb 14	Long Valley North	SN		
Sat 14 Mar 15	Swinley West	BKO	Tricky to get a good Blue course out of the area with OOB. Parking only just OK at last event. Clashes with Oxford City race – not good. Prefer date change	Moved to 14 th March (no clashes) If not Swinley West Where?
Sat 7 Mar 15	Oxford City Race	OUOC	Will be Level 'C'	
Sat 21 Mar 15	Wellington College	SN		
Sat 11 Apr 15	Rushall Woods	BKO		
Sat 9 May 15	British Sprints – Bracknell?	BKO	Awaiting BOF location decision.	
Sun 24 May 15	Bloom Wood	BKO	If we don't get British Sprints	Will book Bloom Wood (if no sprints)

- Rushall Woods needs a professional mapper. The Treasurer stated that we had the money, Katy said she would organise one. The Planner is going to check if the area needs re-mapping and the Club will complete if required. *Katy made minor adjustments to the map as required for the event.*

Action: (KS) Complete

- Concorde Chase 2015 – Cold Ash, last mapped in the spring of 2012. DR to assess whether a professional map update is required. *DR has assessed the area and some minor changes may be required by the planner (DR)*

Action: (DR) Complete

- Eric has informed the Chair that he will not be doing any more mapping and that Katy is now the only mapper in the Club.

A discussion took place on mapping costs.

At present there is no major mapping work required though the last time Star Posts was updated it cost the Club £3K. For future mapping it would be cheaper to buy a couple of versions of OCAD and a laptop. This would also require new volunteers who would be interested in mapping. I was decided to put an article in the next newsletter and ask for volunteers.

Action:(DJ)

5.3 Results System - Hardware & Software

- BS will produce a written update on the equipment & software we now have and how it is performing for the next meeting.

Action: (BS)

6. Treasurer's Report

Peter circulated updated accounts and went through the figures and also what would be taxable for the year 2013 where there may be a tax due of £322.

- Peter ran through various tax liabilities that the Club may occur and what routes the Club could take. Outcomes being that we need;
 - Ø To make changes to the constitution to ensure we are a 'Non Profit Organisation'
 - Ø Does the Club need to register as a Community Amateur Sports Club?
 - Ø It was decided that we would need to create a working party to look through what is required and to produce a report on their findings for the next meeting.

Action: (KS,PE,FC)

- Sale of club kit was discussed & at which events it would be available. KS has emailed Sue Wilkes asking which events she will be attending this year. FC volunteered to have Club kit at the events they won't be attending. FC to contact Sue to progress this action, DJ to advertise once dates are known.

Action: (DJ/FC) Ongoing

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7. Development Matters

7.1 Ken ran through the development plan and the need for a Publicity Officer. Katy stated that the Committee is too large as it is and do we need that role filled.

- Promotion of the Youth league was discussed and it was decided that;
 - Ø An article is put in the next newsletter.

Action: (DJ)

- Ø A notice be displayed about the Youth League at the Winter events.

Action: (KR)

- Ø Katy would also write an article on the training courses that could be provided.

Action: (KS)

7.2 Colour Coded Badges – Bryce was the point person to receive the badges from the region and pass them onto the relevant persons. Bryce has now relinquished this role and Katy asked if any of the Committee would take up this task. Ken kindly volunteered.

8. Secretary's Report

There is no update for this meeting.

9. Publicity Report

9.1 Website.

9.2 Newsletter.

- David asked if all articles could be submitted by mid June.

9.3 Other.

10. Coaching (DR)

- *No update given at this meeting.* Coaching at Benyons Enclosure took place which was taken up by one person and was also prepared for Yateley Common with no takers. Actions are to organise a 'coaching display board', safety tabard marked up with 'Coach' and produce an article on what Coaching is available for the newsletters. *Update via email; Coaching tabards have been received and a coaching note published in the newsletter with further notes being over the year. Coaching noticeboard is being progressed.*

Action: (DR)

- An enquiry from ST John's CE primary School in Reading has asked the Club if we could provide some coaching for a class/classes for a term. Any interest please let Dave know. *There has been no interest.*

Action: (All) Complete

- Katy asked the Committee to asses what we want for Wednesday training nights, this winter for the next meeting, as the hire of the room currently costs the Club £35 per night.

Action: (All)

11. Youth League (Ken)

- The Youth League presentation will be held at St Andrews School on the 9th June '14

Action: (KS)

12. Next Meeting

The date for the next meeting will be the 24th July 2014

13. AOB