



Berkshire Orienteers

Minutes of the Committee Meeting

8.00 pm, 17th January 2013
3 Kelburne Close, Winnersh,
RG41 5JG

Present: Peter Entwistle (Treasurer), Ian Hudson, David Jukes (Secretary), Andy Parry (Fixtures), Ken Ricketts, and Katy Stubbs (Chairman).

Apologies: Dave Rogers (Coaching Officer)

1. Minutes of the Last Meeting (29 November 2012) / Matters Arising

The minutes had been circulated and were agreed.

Matters Arising

- *8. Development:* Permanent O courses: David had still to check on current status. **(Action: David)**
- *8. Development: Development Plan:* Katy was still to check on status of items needing action. This may have to wait until after the JK. **(Action: Katy)**

Other points had all been actioned or would be discussed under other agenda items.

2. Chairman's Update

Katy mentioned two items for information:

- There had been an event safety workshop held in conjunction with two club nights.
- The British Orienteering Squad had, with our agreement and support, used Great Hollands for part of their Sprint Training Camp over the New Year period. Our help had been acknowledged by BOF on their website.

3. Membership

From the start of the year, Tim's on-line membership system had been withdrawn. Ian and Andy had spent time creating a new system and transferring the membership data to it. Andy would see if the system could be further enhanced if required.

Following the move to the 2013 membership year, Ian reported that we had 127 current members and 35 lapsed (although a few of these were still expected to renew). The Committee discussed purely local BKO membership and agreed that this would be permitted although it would not be encouraged.

A particular issue had arisen with St Andrews School which was a BKO group. This introduced complications but it was agreed that we would manage a local solution for BKO events although they would need to be aware that difficulties might arise if they travel to events staged by other clubs. Katy agreed to contact Glyn Thomas of St Andrews to explain the situation.

(Action: Katy)

Ian would contact the lapsed members to give them an opportunity to renew. It was also noted that the membership page on the website needed to be updated to reflect the new position.

(Action: Ian)

4. SCOA Report

There had been a SCOA meeting in December. Katy provided a brief update commenting that the region still needed a Secretary and would soon need a Treasurer.

5. Events and Mapping

5.1 Events

Andy circulated an updated listing of BKO events. The following issues were raised:

- It was reported that, following Eric's efforts, the Crown Estate had decided not to prohibit car access onto its land during events. We can therefore proceed with our plans to use Star Posts for the Southern Championships in 2014. An organiser is required.
- We are still short of an organiser for the 19th May SCOA League event at Bloom Wood. It was also thought that parking has still to be agreed and that a controller needed to be appointed.
- There was a short discussion about the September event and it was agreed that this would revert to a standard woodland SCOA League event. Hawley or Yately were considered likely venues.
- Initial plans for the Summer series were discussed and it was agreed to stage 4 events and that these could use Lower Earley, Ashenbury, Wild Ridings and Birch Hill. Andy would see how these could be fitted into suitable weekends and circulate a suggested schedule.

(Action: Andy)

5.2 Future use of Emit

As there had been no listing of costs from Tim for providing our own kit for events, we will continue to use the Emit event service for the present. The long-term future of Emit kit needs to be considered since they have just launched a new touchless system.

5.3 Mapping

With Star Posts now going ahead for the Southern Championships, we need to recruit a commercial mapper.

(Action: Katy)

6. Treasurer's Report

Peter circulated updated accounts and he identified the main changes: (a) subscription renewals had been received; (b) two more Saturday events had been held. Peter would now submit a claim (for £1000) to BOF for the second part of this year's support for the club nights.

Peter also provided a draft budget for 2013 and, following discussion, a number of items were adjusted. Peter would update the budget and for presentation to the AGM.

(Action: Peter)

7. Development Matters

No information or discussion.

8. Secretary's Report

8.1 Constitution changes

Peter had drafted some proposals for amendments to the constitution so as to allow for the use of bank transfers (in addition to cheques) and to remove Bye Law 2 which established a separate account for special funding (but which had not been used for many years). These were agreed by the Committee and would be circulated to members by e-mail in advance of discussion at the AGM.

8.2 Committee nominations/changes

Katy, Peter, Andy, Dave and Ken were willing to continue in their current functions. David, having offered to take over as Newsletter Editor, wished to step down from being Secretary but was willing to remain as a Committee Members. Ian would now take on the official role of Membership Secretary. Overall, this meant that we needed a new Secretary and a new Development Officer as well as one new Committee Member. The importance of filling these posts would be stressed to members.

8.3 Annual Dinner Menu

Following a brief discussion, it was agreed to offer members a selection from the £14.95 menu and that this would be charged at £15 for seniors and £7.50 for any juniors who might attend.

8.4 Awards

The Committee agreed to the following:

- *Jim's Jug (most improved Junior)*: Jacob Marwick (although we should check that his membership has been renewed)
- *Derek Harding Award (contributions to the club)*: Tim Booth

It was recalled that last year we had provided £15 Ultrasport tokens to winners of the various categories at the Club Championship. This would be repeated and Peter would obtain these.

(Action: Peter)

8.5 Teams

BKO Teams would be needed for the CompassSport Cup (CC) and the JK Relays. David would promote and coordinate the BKO entries for the CC although this now had individual entries using Fabian4. Andy would coordinate entries for the JK relays.

(Action: David and Andy)

9. Publicity

9.1 Website

Andy provided a demonstration of the interim changes he is proposing for the website now that he has become the BKO webmaster. The site now includes our membership data although access to this is limited to certain key club officials. It was agreed that the current limits on data storage were no longer sufficient for the club and that additional space would be purchased. There was some discussion as to who in the club would use BKO e-mail addresses and this would be further amended as required. The Committee was pleased with what Andy had achieved in such a short time.

9.2 Newsletter

David had produced the January issue and this had been well received. It was agreed that he would continue as Editor unless opposed at the AGM.

10. Coaching Report

No report

11. Youth League

No report.

12. Next Meeting

After some discussion, it was suggested that the next meeting be held on Thursday 21st March although this would need to be confirmed following the AGM in agreement with any new Committee members.

13. Any Other Business

None

The meeting closed at 11.05