



## Berkshire Orienteers

### Minutes of the Committee Meeting

7.30pm 24<sup>th</sup> Sept '15  
The Cricketers, Cricketers Lane.  
Warfield. RG42 6JT

**Present:** Fiona Clough (Fixtures), Peter Entwistle (Treasurer), Derick Mercer (Secretary), Brian Sewell, Andrew Graham, Mark Foxwell.

**Apologies;** Andy Parry, David Jukes, Ian Hudson (Membership) & Ken Ricketts (Development).

Fiona kindly agreed to Chair the meeting.

#### 1. Minutes of the Last Meeting (30<sup>th</sup> July) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

#### Matters Arising

- Mapping Courses – Derick to chase Katy.  
**Action: (DM) - Ongoing**
- David supplied the meeting with a draft BKO Photographic Policy. Brian suggested that a consent form may need to be added into the policy, trial for six months. The policy is to be put onto the Club website and will be reviewed once BOF have issued their final guidance. Brian also asked from the policy '*It will be recorded in the same manner as any other incident or child protection concern*' Is there a procedure / guidance for this?  
**Action: DJ - Ongoing**
- Derick to become a Club signatory. Peter's initial bank request has lapsed and he has submitted a new requested. With David's online access levels raised this should go through smoothly.  
**Action: PE - Ongoing**
- AG to produce an initial Club Organisers guide/plan for BKO events. Carried over to next meeting.  
**Action: AG/Ongoing**
- DJ/AP to upload his news updates onto the website.  
**Action: Complete**
- Map printing. Fiona has now talked to Eric and analysed previous events to work out course numbers and come up with a general forecast figure which will be amended as events progress. Brian asked that schools forward numbers to the [results@bko.org.uk](mailto:results@bko.org.uk) email which will help registration on the day and aid map numbers. Schools Saturday form to be sent to Denefield and Altwood with a request that it be completed and returned by the Monday before the event. -DM. Fiona also to be added to the results email address list. Planners to order maps through BML after consultation with Eric & Fiona, the results email also require control descriptions so they can be entered onto the computer prior to the event.  
**Action: AP/DM**
- Fiona to check on permissions and restrictions (SSSI) for Bramshill. *Update Forestry Commission in principle yes. Need to progress parking & Natural England.*  
**Action: FC - Ongoing**
- Brian to send Peter a list of equipment still required to run a level C event results system. *Update, Brian asked how many participants we would expect at a Level C event. It was agreed that we would need enough kit for 400.*

**Action: BS - Ongoing**

- Ken to ask if St Andrews School would take part in the Compass Sport Cup.  
**Action: KR - Ongoing**
- The winter Wednesday night training series was discussed and Mark suggested a once a month Street O which he volunteered to organise the first one, date TBC.  
**Action: MF**
- Development matters - Peter asked if clarity could be provided on the wording in A 1 – *'Reduced entry costs offered to BKO members'*  
**Action: KR**
- Development matters - Fiona to set up a sub group to identify small, well bounded areas suitable for beginners events.  
**Action: FC**
- Weekend Coaching trip – Mark to progress with location / dates / participants.  
**Action: MF**
- Club equipment – Fiona to chase what is missing and what needs to be purchased.  
**Action: FC**

## 2. Chairman's Update

### 2.1 Chair's Update

There was no Chair update for this meeting.

## 3. Membership

- 3.1 Numbers; Those that have renewed so far this year 157 National members, 7 Local and one group (St Andrews).

## 4. SCOA Report

- 4.1 Fiona reported on the following SCOA subjects;

- **British Sprint & Middle Distance Champs** – made a preliminary surplus of just under £8,000. One third of the surplus going to SCOA the remainder to BOF.
- **JK 2019** – The SCOA region will be hosting the JK in 2019, key officials need to be identified and the current proposed areas are,  
Sprint Rutherford Appleton Laboratories, Harwell  
Middle Bradenham Woods  
Long Cold Ash  
Relay Yet to be determined
- **SCOA League** – The 2015/16 league commences at Bucklebury on the 8<sup>th</sup> November. The SCOA Committee is considering the structure of the League for future years and a questionnaire on what members require will be issued shortly.
- **SCOA Junior Squad** – The Junior Squad is now being run by Laurence Townley (SN) & Simon Kippin (TVOC) and would welcome further juniors to boost squad members.
- **Courses** –  
Grade C controllers course Saturday 3<sup>rd</sup> October, Ringwood. Prospective controllers welcome.  
Grade B controllers course Saturday 7<sup>th</sup> November, Ringwood. Open to all level C controllers.  
Please contact Katy Stubbs at [technical@scoa-orienteeing.org.uk](mailto:technical@scoa-orienteeing.org.uk) for more details.

Event Safety Workshop Saturday 3<sup>rd</sup> October near Eastleigh.

## 5. Events and Mapping

### 5.1 Fixtures & Mapping

| Date                  | Location               | Level | Comments  | Officials  |
|-----------------------|------------------------|-------|---|--|
| Sat 26 Sept           | Yately Country Park    | D     | Permissions - Yes<br>Mapping – Eric                                 | Organiser – Glen & Di<br>Planner – Richard Rae   |
| Sun 8 Nov<br>Level C  | Bucklebury Common      | C     | Permissions - Yes<br>Mapping – Katy                                 | Organiser – Peter Entwistle<br>Planner – Andrew Graham<br>Controller – Andy McGregor                     |
| Sat 28 Nov            | Black Park             | D     | Permissions - Yes<br>Mapping – Completed recently                   | Organiser – Eoin Sharkey & Jackie Evans<br>Planner – ?   |
| Sat 16 Jan            | Snelsmore Common       | D     | Permissions - FC<br>Mapping – Tony Sandhurst (BADO)                 | Organiser – Stefan Stasiak<br>Planner – Tony Ludford (BADO)  |
| Sun 31 Jan<br>Level B | Barossa Concorde Chase | B     | Permissions - FC<br>Mapping – Jointly funding with BAOC (Colin D)   | Organiser – Jane Courtier<br>Planner – Mike Pemberton & Pete Wilson<br>Controller – Mark Thompson (TVOC) |
| Sat 20 Feb            | Swinley West           | D     | Permissions – Crown Estates, yes. natural England - FC<br>Mapping – | Organiser – Peter Entwistle<br>Planner – Martin Wilson   |
| Sat 5 Mar             | Burgfield              | D     | Permissions -<br>Mapping –  | Organiser –<br>Planner – Mark Foxwell  |
| Sat 23 April          | Langley Park           | D     | Permissions - Yes<br>Mapping –                                      | Organiser –<br>Planner –   |
| Sun 22 May            | Bloom Wood             | C     | Permissions -<br>Mapping –  | Organiser – Colin Godbold<br>Planner –   |

### 5.2 Results System - Hardware & Software Update from Brian.

- The software has now been updated and set to emit. The split printer has arrived. The BOF database is now working correctly on the computers and we will be running / trialing the system again at the Yateley event.

## 6. Treasurer's Report

- Peter circulated updated accounts and went through the current statement noting that it has been a quite period due to the summer months. Mapping cost will rise as mapping is progressed.

## 7. Development Matters

### 7.1 Ken sent out the Development Plan prior to the meeting, comments;

- Peter asked if clarity could be provided on the wording in A 1 – *'Reduced entry costs offered to BKO members'*

**Action: KR**

- Sect D 2 – Fiona to set up a sub group to identify small, well bounded areas suitable for beginner's events.

**Action: FC**

## 8. Secretary's Report

- The BOF annual renewal forms are in for the Club to complete.

**Action: DM/PE**

## 9. Publicity Report

### 9.1 Website.

- Andy was unable to attend the meeting, but had forwarded notes for his comments on relevant sections.

### 9.2 Newsletter.

- David was unable to attend the meeting, but forwarded details. Next newsletter will be available on the 8<sup>th</sup> November at Buckleberry and any articles for inclusion to reach him by the 28<sup>th</sup> October.

## 10. Coaching

## 11. Youth League (Ken)

- The Youth league is closed at present.

## 12. Next Meeting

### 12.1 Date of next meeting

19<sup>th</sup> November 2015

### 12.2 Location of next meeting

The Cricketers @ 1930

## 13. AOB

- Mark suggested a BKO weekend Coaching in possibly the Lakes or South Wales which could attach to an event in that area. Mark to progress.

**Action: MF**

- Eric Haper via email has asked if anyone is holding club equipment and that we need some more electric posts. Fiona volunteered to find out what is missing and what needs to be purchased.

**Action: FC**