



Berkshire Orienteers

Minutes of the Committee Meeting

8.11pm 25th Sept '14
3 Kelburne Close, Winnersh,
RG41 5JG

Present: Katy Stubbs (Chair), Fiona Clough (Fixtures), Peter Entwistle (Treasurer), David Jukes, Derick Mercer (Secretary), Ian Hudson (Membership), Ken Ricketts (Development), Brian Sewell, Dave Rogers (Coaching Officer)

Apologies; Andy Parry.

Katy welcomed all to the meeting.

1. Minutes of the Last Meeting (24th July '14) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

Matters Arising

- 7. Development: Permanent O courses: David has checked all the permanent course information for each location and all sites are now up to date.
Action: (DJ) Complete
- Mapping Courses – Katy is now chasing the details.
Action: (KS) Ongoing
- Tax Liabilities – The working group has had a meeting. See Treasurers report for details.
Action: (KS,PE,FC) Complete
- Dave now has a coaching board and it will be ready by the 26th October.
Action: (DR) Complete
- Results System - Software preferred is Mercs which would also require Microsoft Office. Andy volunteered to check MS prices. Brian to chase.
Action: (AP, BS) Ongoing
- A decision was made to buy one more laptop at present and one USB reader.
Action: (BS) Ongoing
- The requirement for the Club to need a printer to produce A3 maps was discussed and a decision made to review the cost. Brian to Chase.
Action: (AP, BS) Ongoing

2. Chairman's Update

No Chair update for this meeting,

2.1 Club Nights

Club training nights have now changed to Tuesdays. Katy informed the Committee that there has been no noticeable increase in numbers. On the trial basis it was decided to keep Tuesdays for another month.

3. Membership

3.1 Numbers; 155 National members (4 new members), 9 Local and one group (St Andrews).

4. SCOA Report

- The SCOA Long Distance Championships will be held on the 8th March '15 at Sidbury Hill (SARUM)
- The SCOA levy will be increased by 18p to 45p for Level C events and above from the 1st Jan '15. There is also a membership fee of £2 per BOF member within the Club (paid by the Club). These changes are to be ratified at an Extraordinary GM.
- Junior Squad – DR – Will be carrying out training at our event on the 4th October at Benyons Enclosure.

5. Events and Mapping

5.1 Fixtures & Mapping

Date	Location	Club	Comments	Officials
Sat 4 Oct 14	Benyons Enclosure	BKO	Permissions - Yes Mapping - Minor adjustments.	Organiser – Glen & Di Planner – Mark Foxwell
Sun 26 Oct 14 Level C	Black Park	BKO	Permissions - Yes Mapping – KS has just completed update for the Permanent course.	Organiser – F Clough Planner – K Ricketts Controller – K Stubbs
Sat 20 Dec 14	Yateley Heath	BKO	Permissions - FC Mapping -	Organiser – F Clough Planner – Andrew Graham
Sat 17 Jan 15	Burghfield North	BKO	Permissions - FC Mapping – Will need remapping.	Organiser – Glen & Di Planner – Mark Foxwell
Sun 25 Jan 15 Level C	Concorde Chase – Cold Ash	BKO	Permissions - In hand, FC Parking has been confirmed. Mapping – Minor adjustments.	Organiser – A Wilkes Planner – D Rogers Asst Planner – A Parry Controller – Roger Thetford
Sat 14 Feb 15	Langley Park	BKO	Permissions – Yes Bucks CC £75 flat fee. Mapping -	Organiser – Glen & Di Planner – Andrew Southwood
Sat 14 Mar 15	Swinley West/East	BKO	Permissions - FC Looking at holding in S East due to OOB's in the West Mapping -	Organiser – Glen & Di Planner – Brian Burt
Sat 11 Apr 15	Rushall Woods	BKO	Permissions - FC Mapping -	Organiser – Glen & Di Planner – Peter Wilson
Sat 30 May Level C	Great Hollands	BKO	Permissions - FC Will share weekend/advertising with TVOC for their Sunday Level C SCOA event. Mapping -	Organiser – F Clough Planner – Mark Foxwell Controller -
Sat 2 May	Sandhurst	BKO	Permissions - FC Mapping -	Organiser – Planner -
Sat 20 June	Easthampstead & Wildridings	BKO	Permissions - FC Mapping -	Organiser – Planner -
Sat 4 Jul	Ashenbury Park	BKO	Permissions - FC Mapping -	Organiser – Planner -
Sat 18 July	Birch Hill	BKO	Permissions - FC Mapping -	Organiser – Planner -

DJ asked if we had a tentative date for the 2016 Concorde Chase (Sun 31st Jan). Katy went through the location options with no decision being reached.

5.2 Results System - Hardware & Software

- Brian has been reviewing the results software and will produce a table report of versions, costs and capabilities. The aim is to be able to run our own results for the event 30th May '15.

Action: (BS)

6. Treasurer's Report

- Peter circulated updated accounts and went through the figures with no adverse comments. The Club received £550 donations from running this years schools events.
- Tax Liabilities (working group) – Peter distributed the report he has produced from the working party meeting into whether BKO should become a Community Amateur Sports Club (CASC). The recommendation of the working group is that the Club should become a CASC. Work will progress into registering this year.

Action: (PE)

7. Development Matters

- 7.1 Ken distributed the Development Plan and ran through the elements with the Committee. Ken will make updates as discussed.

8. Secretary's Report

Derick informed the meeting that the annual BOF renewal has been received and is ready to be forwarded. Derick will forward the information to BOF and Peter will carry out the bank transfer.

Action: (DM, PE)

9. Publicity Report

- 9.1 Website.
AP's update via the Secretary is that the domain changeover is on schedule for being changed by the Concorde Chase 2015.

Action: (AP) Ongoing

- 9.2 Newsletter.
David informed the meeting that the next issue will be early November and as there is no event the issue will be posted. All articles welcome. (new Club kit has been received by Fiona).

10. Coaching (DR)

- Dave gave updates throughout the meeting and are included in the various sections.
- He will also continue to include coaching articles in the newsletter over the next few months.

11. Youth League (Ken)

- Ken informed the meeting that 30 Juniors attended the September event although some would not count towards the League as their entry forms were not completed correctly. To target more juniors entering the Youth league DJ will put an updated article in the newsletter.

Action: (DJ)

12. Next Meeting

The date for the next meeting will be the 20th November 2014

13. AOB

Fiona asked if Katy could produce TOR's for the Chair's role to give prospective volunteers an idea of what the job entails.

Action: (KS)