



Berkshire Orienteers

Minutes of the Committee Meeting

8.00 pm 28th Nov 2013
3 Kelburne Close, Winnersh,
RG41 5JG

Present: Katy Stubbs (Chair), Fiona Clough, Peter Entwistle (Treasurer), David Jukes, Derick Mercer (Secretary), Ian Hudson (Membership), Dave Rogers (Coaching Officer), Ken Ricketts (Development), Andy Parry (Fixtures), Brian Sewell.

Apologies:

Katy welcomed all to the meeting.

1. Minutes of the Last Meeting (19th Sept 2013) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

Ongoing Action: (DM, AP)

Matters Arising

- 7. Development: Permanent O courses: David has still to check on the current status. Some progress has been made with the action still ongoing.

Action: (DJ) In Progress

2. Chairman's Update

Katy informed the committee;
That she went to the Club Development Conference with nothing to report.

3. Membership

- 3.1 Numbers; 162 National members, 5 Local and one group (St Andrews) - an increase of two national members from previous meeting. BOF renewals for next year are now being received.

4. SCOA Report

- 4.1 The next SCOA meeting is the 5th December with nothing having been circulated as yet.
- 4.2 The SCOA bulletin is on the SCOA website. FC asked if the BKO website can have a link to the SCOA links. AP to ensure that the link is in the new web format.

Action: (AP) Complete

5. Events and Mapping

- 5.1 Fixtures
- New Years Day Event. DJ has had for permission for the event to be held at Reading University..
 - The Chair went through the BKO fixtures detailing how they are progressing.
 - Rushall Woods (18th May) needs a controller.

Action: (KS)

- Next years summer series and night events will be discussed at the next meeting.
 - Katy has talked to Birch Hill about the use of South Hill Park for a large event. The hard standing parking area would not hold enough vehicles and that grass parking would be required. This would be possible for a small parking fee. The British Sprint 2015 location is now looking like Sandhurst RMAS leaving South Hill Park as a good location for a level C BKO urban race. Dates were discussed with the 27th or 28th Sept '14 being favoured. Katy has forwarded the map to Nopesport for possible inclusion into the urban league. This event will require Planner, Organiser and Controller.
Action: (KS)
 - FC asked about Mapping Courses. KS stated that a mapping course is going to be held soon in Leicester and that it is over subscribed. KS will look at the course content and availability once this has been held.
Action: (KS) Ongoing
- 5.2 Compass Sport Cup / Club Captain
- Compass Sport want the Club Captain to choose which event the Club wish to attend. The Committee discussed the two possible choices and decided that Ashurst on the 16th February would be event where members would be likely to attend. DM to reply as Secretary.
Action: (DM)
 - Club Captain was discussed and it was agreed that this would be added to the agenda for the AGM in February.
Action: (DM)
- 5.3 Hardware & Software – **See Annex A for details**
- BS gave an update on his research (Annex A) with the following points being decided;
 - i. Option 3 to purchase one laptop with a typical 4 hour battery & a large generator.
 - ii. Use EResults Lite free software.
 - iii. Emits – Refurbish all V3 cards with dead batteries.
 - iv. BS to purchase these at best prices (approval from the Treasure via email) with full receipts being obtained.
Action: (AP /BS)
- 5.4 Mapping Issues
- The mapping of Star Posts is now underway.
 - Rushall Woods needs a professional mapper. The Treasurer stated that we had the money, Katy said she would organise one.
Action: (KS)

6. Treasurer's Report

Peter circulated updated accounts and went through the figures.

- Sale of club kit was discussed & at which events it would be available. KS has emailed Sue Wilkes asking which events she will be attending this year.
Action: (KS) ongoing

7. Development Matters

7.1 Updated Development Plan.

- The Committee went through the plan recommending updates as appropriate.

8. Secretary's Report

8.1 Annual Club Return.

- The Annual Club Return has been received from British Orienteering and needs to be submitted by the 25th October '13.

The forms have been completed and need to be finalised before passing to PE for payment.

Action:(DM & PE) Complete

9. Publicity Report

9.1 Website.

- New look website is now active.

9.2 Newsletter

- DJ stated that a query had come in from a member asking if the newsletter could be put onto the website. After some discussion it was decided that the website is bedded in for 6 months when the Committee can look at further improvements.
- The November issue is now out with a next issue target of early January giving the AGM date and details of the Southern Championships.
- The Chair also informed the Committee that the next issue of Compass Sport will be featuring an article on Ian Cooper.

9.3 Facebook

- DJ informed the meeting that the club Facebook page now has 49 likes and that the page is doing well.

9.4 Communication.

- A discussion took place on the topic of what information would be communicated to Club members. It was agreed that the 'Communications Principles' from the basis of DR's email.

Action: (DR/KS/AP)

10. Coaching (DR)

- The coaching as planned went ahead at Coldash and he is trying to arrange further sessions at Benyons Enclosure on the 7th December.

11. Youth League (Ken)

12. Next Meeting

The date for the next meeting was agreed on as the **16th January '14** at the Chair's house commencing 2000 hrs.

13. AOB

13.1 The Chair asked about a date for the forthcoming AGM and a date of Friday the 7th February was agreed upon. DJ agreed to organise the event at The Bull – Theale.

Action: (DJ)