



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 30th July '15
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Fiona Clough (Fixtures), Peter Entwistle (Treasurer), David Jukes, Derick Mercer (Secretary), Ian Hudson (Membership), Ken Ricketts (Development), Brian Sewell, Andrew Graham, Mark Foxwell.

Apologies; Andy Parry.

Fiona kindly agreed to Chair the meeting.

1. Minutes of the Last Meeting (14th May '15) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

Matters Arising

- Mapping Courses – Derick to chase Katy.
Action: (DM) - Ongoing
- Club 25 year celebration – A well done to Fiona for organising. The picnic option will be considered for next year.
Action: Complete
- A small discussion took place on BOF Photographic Policy that had been circulated; the conclusion was that David would prepare a BKO draft policy for the next meeting. Also raised was the idea that event officials could wear 'tabards'. Thought to be given for the next meeting.
Action: DJ - Ongoing
- Peter is currently awaiting forms from the bank for Derick to become a Club signatory.
Action: PE - Ongoing
- AG to produce an initial Club Organisers guide/plan for BKO events. Carried over to next meeting.
Action: AG/Ongoing
- DJ/AP to upload his news updates onto the website.
Action: DJ/AP
- Fiona is now in discussion with Eric into full professional map printing for all our events. Eric will still require the map courses to vet for event safety. Planners to now order maps through BML
Action: FC - Ongoing
- Raise discussion page on the BKO website for Committee decisions.
Action: Complete
- Fiona to check on permissions and restrictions (SSSI) for Bramshill. *Update Forestry Commission in principle yes. Need to progress parking & Natural England.*
Action: FC - Ongoing
- Complete, sign and submit BOF non-disclosure agreement for use of the BOF database.
Action: Complete

- Brian to send Peter a list of equipment still required to run a level C event results system.
Action: BS - Ongoing
- Increase BKO insurance.
Action: Complete
- Advertise within the newsletter if anyone is interested in individual coaching sessions at Saturday events, names to Ian.
Action: Complete
- Obtain prizes and award pupils for the Youth League results.
Action: Complete
- Ken to ask if St Andrews School would take part in the Compass Sport Cup.
Action: KR - Ongoing
- Fiona to ask Katy if she wants to be on the Committee email list. *Update, Katy has replied that she does not want to be added to the list.*
Action: Complete
- What training will the Club be providing this winter series?
Action: All
- Identify central locations for attracting newcomers.
Action: FC

2. Chairman's Update

2.1 Chair's Update

There was no Chair update for this meeting.

2.2 Committee Decisions

The Committee decisions page is now up and running and seems to be working well.

3. Membership

- 3.1 Numbers; Those that have renewed so far this year 157 National members, 7 Local and one group (St Andrews).

4. SCOA Report

- 4.1 David attended the SCOA meeting as the BKO rep and to put forward his ideas for the SCOA League. He reported the following positions being filled.

- Ø Chairman – Di Smith (SOC)
- Ø Coaching – Liz Yeadon (SARUM)
- Ø Junior Squad – Simon Kippin (TVOC) & Lawrence Townley (SN)

- The next SCOA region JK has been put forward to 2019 with Cold Ash being one of the locations.
- There was a continuing discussion on trophies for the Southern Champs with a proposal to get rid of them and hand out medals for each winner.
- A BOF update from Craig Anthony on the Xplorer programme which has been designed to build participation and that someone would be in contact with individual Clubs. <http://xplorer.org.uk>
- SCOA Fixtures - There is some concern over CSP locations for next year.
- SCOA League – David's note on the future of the SCOA League raised discussion it was recognised that any changes could not take place until the 2016/17 season. It was decided that

Clubs Reps canvas their Clubs for suggestions and that a questionnaire would be drawn up for circulation to Club members.

- David also circulated a flier for a Level C Controller's Course on the 3rd October at Moors Valley Country Park and being run by Katy Stubbs.

5. Events and Mapping

5.1 Fixtures & Mapping

Date	Location	Level	Comments	Officials
Sat 26 Sept	Yately Country Park	D	Permissions - Yes Mapping – Eric – Action FC	Organiser – Glen & Di Planner – Neil Frankum
Sun 8 Nov Level C	Bucklebury Common	C	Permissions - Yes Mapping – Katy	Organiser – Peter Entwistle Planner – Andrew Graham Controller – Andy McGregor
Sat 28 Nov	Black Park	D	Permissions - Yes Mapping – Completed recently	Organiser – Jackie Evans Planner – ?
Sat 16 Jan	Snelsmore Common	D	Permissions - FC Mapping – Tony Sandhurst (BADO)	Organiser – Stephen Planner – Tony Ludford (BADO)
Sun 31 Jan Level B	Barossa Concorde Chase	B	Permissions - FC Mapping – Jointly funding with BAOC (Colin D)	Organiser – Jane Courtier Planner – Mike Pemberton & Pete Wilson Controller – Mark Thompson (TVOC)
Sat 20 Feb	Swinley West	D	Permissions - Mapping –	Organiser – Planner –
Sat 5 Mar	Bucklebury Common	D	Permissions - Mapping –	Organiser – Planner –
Sat 23 April	Langley Park	D	Permissions - Mapping –	Organiser – Planner –
Sun 22 May	Bloom Wood	C	Permissions - Mapping –	Organiser – Planner –

- Bramshill – David informed the meeting that Bramshill is now capable of holding an event. The area could have elements of SSSI though, Fiona to check on permissions and restrictions. **FC**

5.2 Results System - Hardware & Software Update from Brian.

- Now used the new system for a couple of events with a couple of glitches, therefore we will not yet run with our system at Level C events.
- Brian raised the question that the Club should get rid of the flat controls as some of them do not work and there is a lack of confidence in runners that they have 'tagged' the control. It was decided that they would only be used for Wednesday training events. David asked what training the Club would be providing. Action for the Committee as to what training we want to provide during this winter series.

Action: All

6. Treasurer's Report

- Peter circulated updated accounts and went through the current statement with no queries being raised.

7. Development Matters

7.1 Ken distributed the Development Plan prior to the meeting, comments;

- Ken pointed out that the current issue of Focus (page 20) had good pointers on getting new membership. One point being using small, well bounded areas focussing on central locations. A

discussion took place with whom we would be targeting and how many newcomers would be attracted. Does it come down to publicity. **FC** for next meeting – suggestions of likely areas.

- Ian – raised the topic of individual mentoring and do we need to ask for an expression of interest for doing the coaching and who would like to be coached. David will put in the newsletter asking if anyone is interested in individual coaching at Saturday events. *Update – There have been two requests for mentoring following David's article.*

8. Secretary's Report

9. Publicity Report

9.1 Website.

- Andy was unable to attend the meeting.

9.2 Newsletter.

- David informed the meeting that the next newsletter would be out during September and any articles need to be submitted to him by the Bank Holiday Monday.
- He also asked that the Committee ensure emails are sent as there have been some recent issues where emails have not been received.

10. Coaching

The Club will currently go into autumn with no Club Night. Hopes Meadow in Binfield can be hired at a Cost of £30 per night. Current BKO qualified coaches are Mark Foxwell, Katy Stubbs and Dave Rogers.

11. Youth League (Ken)

- Ken informed the meeting that season is now closed and that the league would be run next season with fixtures trying not to coincide with school holidays.

12. Next Meeting

12.1 Date of next meeting

24th September 2015

12.2 Location of next meeting

The Cricketers @ 1930

13. AOB

- Brian tabled the topic that officials need to have completed the Events Safety Course. Organisers need to have completed this course.