



## **Berkshire Orienteers Minutes of the Annual General Meeting**

**8.00 pm, 4<sup>th</sup> February 2021  
Zoom meeting**

### **Present:**

Derick Mercer, Fiona Clough, Stefan Stasiuk, Peter Entwistle, Richard Rae, Ian Hudson, Brian Sewell, Katy Stubbs, David Jukes, Denise & Eric Harper, John Methven, Nigel Holt, Neil Frankum, Martin Wilson, Simon & Lynne Moore, Mel & Rich Golding, Steve Waite, Christine Artis.

### **Apologies for absence**

Mark Foxwell, Graeme & Aidan Williams, Glynn Thomas.

### **Minutes of the Last Annual General Meeting (February 2021)**

The minutes of the 2021 AGM had been circulated, Brian said that he attended last year's zoom meeting. The minutes were Proposed as by Fiona Clough and Seconded by Katy Stubbs.

### **1. Chairman's Report**

Stefan welcomed everyone to the meeting and gave the following account of the year's activities;

I hope you are all well and looking forward a more normal Orienteering although we are still being affected by Covid as witnessed by this online AGM, I think we can look forward to the outdoors being relatively free

During the past year we have successfully put on 6 events and a maprun series.

1. Bucklebury Common 10 April 21, thanks to Steve Waite and Glyn Thomas 93 competitors started
2. Bloom Wood 16th may, thanks to Jane Courtier and Andrew Southwood 286competitors started
3. Jennets park, 10 Jul, thanks to Mark Foxwell and Simon Moore
4. Bramshill 4th December, thanks to Trish Monks, Simon Moore and Glyn Thomas 68 competitors
5. Concorde Chase weekend Great Hollands 29th January 243 competitors, Hawley and Hornley 30th Jan, 575 competitors. A special mention goes to Martin who pushed this through as a 2 day weekend as coordinator and planner for Hawley also thanks to his team John and Lisa as Hawley organisers, Eoin Sharkey and David Jukes for Gt Hollands.

And finally great thanks to all of you who turned out on the day to help.

The one positive from Covid is a big development for Orienteering is the introduction of maprun which is an excellent tool for orienteering, we at BKO has taken this up very effectively.

A map-run series was organised by Mark Foxwell with 7 courses in the 2021 series. 9 further courses placed on the map-run app for people to access.

Covid has changed the appetite of the population to access the countryside and this has meant that many BKO areas could not be used in 2021 (Crown Estates, Bucks country parks, Forestry for England amongst some). Looking to the future we see that access will be easier but we must be mindful that we are using all orienteering areas alongside, Walkers, Dog walkers, cyclists, horse riders and motor traffic in urban settings and should respect these people, sometimes it is very difficult when they do not return any respect but remember these people are only a very small percentage compare too all the lovely people that we do come across.

Going into next year we plan a much fuller fixture list, a Spring and Summer training schedule for Wednesdays and Thursdays. Our first event will be the Compass Sport Cup at Hawley on 13 March.

The club is in good health both financially and our ability to put on good quality events and training. Next year I think that our focus should be development to try and sell BKO to new people and take advantage of the many more people visiting the countryside as a result of Covid and the popularity of Park-run. We need to increase our 21 to 40 age range in particular both for the future survival of BKO and Orienteering. I would like to see someone volunteer as development offices to lead up this challenge.

## 2. Treasurers Report

Peter Entwistle had circulated the audited accounts for 2021 prior to the meeting.

### Year-End 2021 and AGM 2021 FULL YEAR

Although the club was only able to hold 4 events in 2021, all four made at least a modest surplus with Bloom Wood delivering an excellent result.

As a result the Income & Expenditure report for 2021 shows a net surplus of £506 , an improvement on the loss of £496 in 2020.

The value of our Bank accounts & cash at 31st December was £15,617 (at the end of 2020 it was £14,278)

Detail of Full Year Income & Expense:

| CATEGORY             |                                     | £           |
|----------------------|-------------------------------------|-------------|
| Membership           |                                     | 802         |
| Bloom Wood Regional  | 286 runners                         | 1030        |
| Bucklebury Local     |                                     | 311         |
| Jennetts Park Local  |                                     | 131         |
| Bramshill Local      |                                     | 128         |
| Misc income          | Lost card reimbursed 45, Interest 1 | 46          |
| <b>TOTAL INCOME</b>  |                                     | <b>2448</b> |
|                      |                                     |             |
| Official Expenses    | Landmarc safety briefing            | - 18        |
| Socials              | Jennett's Park picnic               | -171        |
| Equipment – Expensed | Computer team updates & tables      | -142        |

|                       |   |       |
|-----------------------|---|-------|
| Clothing Discounts    | Base discount 229, further CTA discount 249 , less revaluation of old SJ stock +24, Provision for Old stock 100 | -454  |
| BKO Printing          | Nominal credit: Bucklebury, Jennett's, Bramshill  | 101   |
| Insurance             |   | -333  |
| Audit                 | Audit of 2020 accounts  | -70   |
| BOF & SCOA Membership | No charge from SCOA for 2021  | -70   |
| Website               | Domain Name   | -10   |
| Sundry                |   | -3    |
| Depreciation          | 12 months   | -672  |
| TOTAL EXPENDENTURE    | Total incl Depreciation   | -1942 |
|                       |   |       |
| SURPLUS               |   | 506   |

Note that:

1. The Clothing stock items at the beginning of the year have not yet been sold – partly because they are in unpopular sizes. I have therefore charged a 45% provision of £100 to reflect possible unsaleable stock. We have stock of 6 Summer Jackets at £33 each and 1 senior Otop at £25 – total value is £223 reduced by the provision down to £123 .
2. The OCAD license was renewed from 23 December 2021 and so is treated as an 2022 expense

## 2022 Year to Date

The major activity so far has been the Concorde Chase weekend. However although we have received all the income we have not been invoiced yet for the biggest items. So my estimate of the net surplus from the South Hill Urban and the Hawley Forest event together remains at £1000.

Overall the provisional Budget Forecast for 2022 is a small deficit of -£320

## PROVISIONAL BUDGET SUMMARY

|                        |                                      | £    |
|------------------------|--------------------------------------|------|
| Membership             |                                      | 790  |
| Concorde Weekend       | Estimate – many costs outstanding    | 1000 |
| Compass Sport cup Heat | Rushall                              | 500  |
| Regional Event         | Black Park?                          | 500  |
| "                      | Bucklebury?                          | 500  |
| Saturday events        |                                      | 500  |
| Event Contingency      |                                      | -200 |
| <b>TOTAL INCOME</b>    |                                      | 3590 |
|                        |                                      |      |
| Mapping                |                                      | -50  |
| AGM Prizes             |                                      | -100 |
| Socials                |                                      | -300 |
| Relay Entries          |                                      | -400 |
| Software & minor equip | OCAD 120, Colour 120, sundry kit 175 | -415 |
| Storage fees           | NEW: Storage of Club Equipment       | -900 |
| Coaching & Courses     |                                      | -200 |
| Insurance              |                                      | -340 |
| BOF & SCOA membership  |                                      | -320 |

|                          |  |              |
|--------------------------|--|--------------|
| Clothing Discounts       |  | -100         |
| Publicity                |  | -100         |
| Printing Supplies        |  | -100         |
| Sundry                   |  | -130         |
| Depreciation             |  | -455         |
| <b>TOTAL EXPENDITURE</b> |  | <b>-3910</b> |
|                          |  |              |
| <b>NET DEFICIT</b>       |  | <b>-320</b>  |
|                          |  |              |

Note that this draft budget is indicative and subject to revision by the Committee

**Peter Entwistle, BKO Treasurer**

3<sup>rd</sup> February 2022

Q – Katy asked if anyone was using the new version of OCAD.

A – Brian said that Mark is using it for Maprun on one of the computers.

Q – Derick asked if we had a lot of Club kit that is difficult to move so it can be advertised to members.

A – Simon said he would forward the list.

Q – Katy said that the Club would need to hold an Event Safety Workshop to ensure event officials are fully qualified.

Q – David Jukes asked has the Club membership numbers decreased.

A – Ian said that there are 93 current members but that Jan/Feb is the renewal period. Peter also said that numbers may vary due to the uncertainty with COVID.

The budget & audited accounts were proposed by Derick Mercer and seconded by Fiona Clough.

### **c. Membership Fees 2022**

There is no proposed change to the fees for 2023.

## **3. Club Constitution**

We are proposing to add to the Constitution to align with British Orienteering.

At the 2021 AGM, British Orienteering voted to amend/clarify the requirements for club affiliation. The biggest change is around the requirements for club officers. In particular, they need to meet the following.

a) The club has three different individuals appointed as its officers, in the following roles:

- Chair
- Secretary
- Treasurer

b) All three officers are over the age of 18

c) All three officers are members of British Orienteering

d) All three officers are subject to a regular election

e) No more than two of these three officers are related.

f) No more than two of these three officers are cohabiting.

The changes were proposed by Simon Moore and seconded by Ian Hudson, all agreed to the changes.

#### **4. Awards – For 2021;**

Derek Harding Award (For services to the club) – **David Jukes**

Jim's Jug (For best junior) – **Aidan Williams**

Club Champions (Based on results at the Championship, 19th December @ Shotover Country Park).

- |                           |                       |
|---------------------------|-----------------------|
| • Women's Champion        | <b>Lisa Methven</b>   |
| • Men's Champion          | <b>John Methven</b>   |
| • Junior Champion (Girls) | <b>No entries</b>     |
| • Junior Champion (Boys)  | <b>Aidan Williams</b> |
| • Handicap Champion       | <b>Toni Whittle</b>   |

Presentation of the awards will take place at the CSC event at Rushall Woods.

#### **5. Election of Executive Committee:**

Derick proposed that with the meeting being held via Zoom and to save an elongated proposal & seconder that the proposal & second is done by block. This was agreed.

The current named committee members were willing to stand for another year. Derick asked if there were any volunteers for any of those positions, no volunteers;

*Chair:* Stefan Stasiuk

*Secretary:* Derick Mercer

*Treasurer:* Peter Entwistle

*Fixtures Secretary:* Bo Oqvist

*Membership Secretary:* Ian Hudson

*Development Officer:*

The above were proposed by Katy Stubbs and seconded by Nigel Hoult.

*Committee Members:* There are four additional posts and two co-opted provided under the constitution. The following were willing to continue to act in this capacity;

- Trish Monks.
- Brian Sewell.
- Mark Foxwell.
- Fiona Clough.

The above were proposed by Katy Stubbs and seconded by Nigel Hoult.

Co-opted - By Officers of the Committee.

- Simon Moore.
- Club Captain – John Methven

*Non-Committee club positions;*

*Welfare Officer:* Lynne Moore.

*Youth League:* John Methven.

## **6. Any Other Business**

- a) John Methven as Club Captain said that upcoming events are the CSC 13<sup>th</sup> March @ Rushall Woods which we are hosting. The JK relay on Easter Monday. He also mentioned the Evette Baker Trophy heats and is looking for the nearest location heat. Katy suggested asking Richard Sharp.
- b) David Jukes asked about BKO's involvement in the BOF Championships next year. Fiona replied that yes BKO will be involved and are looking at a partnership agreement, plans are ongoing.
- c) David also said that he may look into adding Trail O courses to our events.
- d) Martin asked for an update on why Club emails are not being received. Stefan said that we have a new webmaster who is looking at the website functions.

*Stefan closed the meeting and thanked everyone for attending.*