



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 11th July 24
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Brian Sewell, Derick Mercer, Fiona Clough, Peter Entwistle, Bo Oqvist, Mark Foxwell, Lynne Moore (Treasurer),

Apologies: Eddie Walsh, Steve Waite, Ian Hudson, John Methven

1. Minutes of the Last Meeting (16th May '24)

Matters Arising –

- Simon – The event handbook on the BKO website requires updating and is working through the documents which will help the running of BKO events for all officials. He will send out the documents to the Committee for review and comments. *Update May – The checklist has gone to Peter for comment.*

Action; SM/Ongoing

- Mapping – Extensive forestry thinning work done 2023 at Swinley East. Map needs updating. Simon will obtain quotes. *Update July Simon has asked Dave Peel & Jason Falkner (who has declined) for quotes & Star Posts.*

Action SM

- Simon said that we only have one OCAD licence if we move to OCAD Teams we can have an extra licence in the cloud which would free up the laptop. Steve said that he uses OOM but there could be problems between the two systems. The cost would be circa £90 for each licence. It was agreed that for one year we obtain the cloud licence. *Update July – Simon has the second licence which lasts for the rest of the year and can now be used / transferred to other laptops from Onedrive at a cost of £79.*

Action; Complete

- Eddie Walsh has changed email address and Brian to ask him to update BOF and BKO contact details.

Action: Complete

- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark.

Action: BS Ongoing

- Brian to contact Peter Foster and John Simmons from BOK about supporting Concorde chase under the same conditions as this year. *Update Peter cannot make it John might but awaiting a reply.*

Action: BS

- Lynne has suggested that we have a non-members mailing list for those that agree to receive further information. The wording needs to be correct. *Update July – Simon will check Racesignup for entry wording for BKO format.*

Action; MF/SM Ongoing

- Brian – Club Whatsapp group. Brian has talked to Trish Monks and she has agreed to set up a Club group. Mark will take forward. *Update July – Done and working.*

Action; Complete

- John – Said that he has handed the clothing over to Trish, Simon will contact Trish to set up an order. *Update July - Complete*

Action; Complete

- **Website** – We are currently running Drupple 7 and need to update to Drupple 8. BOK also use Drupple so Brian will contact them for advice on upgrading.

Action: BS

- Sue has said that she would volunteer to become an Emergency 1st Aider. The Club would pay for the course. Fiona will send course details to Simon who would also complete the course as we need 1st Aiders. Simon to send Sue suitable Course details.

Action; FC/SM

- Derick – Event for the Club Championships agreed as SCOA (BADO) event at Alton on the 24th November.

Action; DM

2. Chairman's Update

2.1 Chair's Update.

- Quiet since the last meeting – Wildridings with around 30 entries due to other events being held.
- YBT – John had a team entered on a rainy day.
- A few members went to the British Sprints but no Relay entries.
- Katy has remapped three of the POC courses.

3. Membership Secretary

- Ian gave the update that we currently have, National 105 (103) members – 6 local – no group members.

4. SCOA Report –

- The AGM & Committee meeting held on the 21st June.
- Ian Moran SOC has taken over as Chair, Trish Monks has been appointed as SCOA Treasurer.
- SN will hold a Compass Sport heat in February 2025 for South Central
- **The Orienteering Foundation**
- Alun Jones (the SCOA Ambassador at TOF) had circulated a report prior to the meeting that detailed the latest news from TOF of grants they have made to various clubs.
- TOF is keen to provide financial support to projects which meet its criteria (funds junior programmes, invests in elites, supports adult coaching opportunities, supports the development of tools and techniques to alleviate volunteer workloads and sponsors projects which look to exploit new technologies in our sport).
- AJ asked the specific questions:
- 1. Does SCOA or any SCOA affiliated club have any projects that need funding and might meet the TOF's criteria for support?
- 2. Do we have any feedback for TOF (via AJ) on what are the major issues currently faced and is there some research that TOF can do to identify and share best practice amongst clubs? This is to help TOF Trustees deciding on future projects/actions.
- Action: Club reps to go back to their committees to ask what the big and main issues are facing clubs.
- SM said that he had recently attended the TOF webinar and noted that they tend to match fund projects for example for a development officer.

5. Events & Mapping

5.1 Events

- The events schedule was discussed, the updated table is appendix A.
- Bo said that we are struggling with Organisers & Planners which may mean a reduction in events we can hold. Simon will email BKO members for new Organiser volunteers.

Action; SM

5.2 Mapping

- This was discussed under events. - appendix A.

- Simon said that we only have one OCAD licence if we move to OCAD Teams we can have an extra licence in the cloud which would free up the laptop. Steve said that he uses OOM but there could be problems between the two systems. The cost would be circa £90 for each licence. It was agreed that for one year we obtain the cloud licence.

Action; Simon

5.3 Results

- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark. **Action: BS Ongoing**
- Brian to contact Peter Foster and John Simmons from BOK about supporting Concorde chase under the same conditions as this year. *Update Peter cannot make it John might but awaiting a reply.* **Action: BS**
- Brian said that he has shredded from 2014 and before and will also clean up other GDPR data held, including files held on club laptops. It was agreed that we clean up all results data on club laptops more than 7 years old along with shredding any entry form contact details. **Action: BS**
- There is a new version of SiTiming released version 4794. As it was only released at the end of May Brian is leaving it a few months to ensure it is stable before implementing. **Action: BS**
- He has the new BKO kites, do we want them marked up BKO. – Yes return to Store **Action: BS**

6. Treasurers Report (Lynne)

- Lynne had sent out the report prior to the meeting with the following points;
- Agreed for Kit with option 1 for subsidy.
- Lynne was talking to Runners Retreat from Marlow and MapRun came up and they asked if we could organize one. Mark said that Marlow is a TVOC area but it would be good to hold a joint social evening event. Pete Riches is now the Chair at TVOC.

7. Development Matters

- Simon to contact Orienteering Foundation to discuss funding for Development Officer. **Action; SM**
- Find Your Way - Caroline Barcham from BOF asks when we will do our summer FindYourWay activity. She reminds us that our funding expires at the end of August, so if there is anything we wanted to do in terms of mapping of new potential areas, then we should use it. With cancellation of Jeanetts Park event, we need to make sure that the re-scheduled one is "FindYourWay" too and do some social media on that connecting with BOF. This is a good opportunity and perhaps it will not rain as much as it did in Prospect Park. If there are any additional printing costs on handouts for new orienteers and on maps then we should charge them to FYW.
- I planned a proposed POC course for Prospect Park and shared it with Reading BC (including risk assessment). They came back and asked about funding for posts. I still need to reply to them that BOF or BKO do not have funding for the posts (I did ask Caroline about this). I did speak with Jason Falconer (WSX) about public-private partnerships on funding things like that since he managed it for Poole, but it seems too much work for me. Jason said that in one area he suggested they use small posts with O-tags (rather than the usual large ones) because it was very cheap to provide the posts and they could be put in with a mallet rather than full post installation costs. Not ideal, but still better than nothing. However, if anyone has any good ideas on how to achieve funding posts, it would be great to get this POC in Prospect since RBC have been very keen. Please could the committee come back to me on this because I really am overdue in responding to RBC.
- I am going to put in a request to University of Reading to use "stakes" for flags sites for the Trail O champs in October. Charles Bromley Gardner suggested that we only need to use bamboo canes, not SI stakes, which is likely to be approved much more easily since shallow hole and not a conductor.
- I got the go ahead from Students Union and Welcome Week organisers at University to have a welcome week activity advertised to all new students (that's 5000+ people) based on Maprun around campus. We also have a stall at freshers fayre (community day, possibly sports club day) to meet students and encourage them to do it. I have found some enthusiastic PhD students (they ran Martin's sprint courses) who are prepared to man this stall for me (when I am going other welcome week things).

- It would be ideal if the University map were updated first before I plan the Maprun courses – I think David is doing this for the Trail O. Also, if someone could “control” the courses for me and make them tidy for Maprun it would be good since we hope that many people will be using them. If there are any costs associated with this we could probably claim them from FYW if we can do it in the next month. For example, we could do a print run of the Maprun course maps that we could hand out at freshers’ fayre to encourage people to give it a go. FYW would pay for this.
- I really need to get moving on the University maprun because the Welcome Week team will need time to include material in what they send to students.

8. Secretary’s Report

- Nothing for this meeting.

9. Publicity Report

- **Website** – We are currently running Druple 7 and need to update to Druple 8. BOK also use Druple so Brian will contact them for advice on upgrading. **Action: BS**
- **Facebook** –
- **Mailing Lists** – Due to problems with BKO emails Simon is looking at using Google mail to set up mailing lists.

10. Coaching Report

- Mark said that the Spring training has now completed and he will be compiling some summer MapRun events.
- John is looking at some Winter adult training. Funding could be available from TOF (The Orienteering Foundation).

11. Youth League/Juniors

Update from John;

- We qualified for the Yvette Baker Trophy in Hertfordshire on the 7th July and John is looking at putting the team together.

12. Welfare Report

- Sue Parker has nothing to report and has had no contact from BOF.
- Sue has also said that she would volunteer to become an Emergency 1st Aider. The Club would pay for the course. Fiona will send course details to Simon who would also complete the course as we need 1st Aiders. Simon to send Sue suitable Course details.

Action; FC/SM

13. Next Meeting –

- Thursday 5th September 0730 @ The Cricketers.

14. AOB

- Derick – Event for the Club Championships agreed as SCOA (BADO) event at Alton on the 24th November.

Action; DM

Appendix A – Events Table

Date	Location	Level	Comments	Officials
Saturday 27th April 2024	Burghfield Common	D	Permissions – Forestry England contacted regrading Bramshill. Permission declined on March 18th due to SSSI and ground nesting birds. Permissions received from Englefield Estate for Burghfield common. Parking - Holdens Firs accessed via forest ride. Same as last event in 2020 Mapping – Simon will do minor updates Other - Clashes with British Middle Championship in Otley (Leeds)	Organiser – Lynne Moore Planner – Simon Moore Controller – N/A Results - Mark Foxwell
Saturday 8th June 2024	Summer series urban #1 Windsor & Eton	D	Permissions – Emailed RBWM and Eton College for the Brocas Park where assembly/start/finish will be Parking - Self parking as unlikely to get access to for example Broca park Mapping – Stefan updating Other - Initial clash with TVOC Urban in Oxford on 15th June. BKO changed date. Map update required	Organiser – ? Planner – Stefan Stasiuk Controller – N/A Results - Brian Sewell
Saturday 6th July 2024	Summer series urban #2 & Club PicNic Jennetts Park	D	Permissions – Parking - Mapping – Other -	Organiser – Mark Foxwell PicNic Organiser - ? Planner – Alan Phillips Controller – N/A Results - Brian, Steve & Peter
Saturday 17th August 2024	Summer series urban #3 Wildridings	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results – Brian, Steve & Derick
Saturday 28th September 2024	Autumn Local Benyons In-closure	D	Permissions – Parking - Mapping – Other - Clash with Junior Inter Regional Championships at Mallards Pike	Organiser – Prescott? Planner – Andrew Southwood Controller – Results - Steve & Derick
Sunday 13th October 2024	British TrailO Championships 2024? TempO Whiteknights	?	Permissions – Parking - Mapping – Other - TrailO weekend 12/13 Oct. Do not schedule a clash. BKO event?	Organiser – David Jukes Planner – Charles Bromley Gardner (BAOC) Controller – Results -

Sunday 27th October 2024	Swinley on the Saturday		<p>Permissions –</p> <p>Parking -</p> <p>Mapping – Latest Minley map with BAOC? Forestry thinning work done 2023 at Swinley East. Map needs updating</p> <p>Other - October 27th clashes with OUOC event (Oxford City Race). Possibly best for us to reschedule or not hold the event at all. No November date is available for a regional event (Sunday 10th November clashes with SLOW National event at Hankley Common. Sun 3rd = Nov Classic, Sun 17th = British Schools Chship, Sun 24th = SAX National.)</p>	<p>Organiser –</p> <p>Planner – Trish Monks and Jon Vaughan?</p> <p>Controller –</p> <p>Results -</p>
Saturday 7th December 2024	Night Orienteering (Southern Night Champs 2024) Star Post or Yateley Common	B/C	<p>Permissions –</p> <p>Parking- Lookout car park as evening event</p> <p>Mapping –</p> <p>Other: What are embargo rules? Asked Richard Sharp as SCOA. "Regional events have no embargo but national events should have 12 months. I say 'should' as there have been more and more exceptions recently but if you don't plan to use it after 16/12/23 then you will be OK either way."</p>	<p>Organiser – Bo Oqvist</p> <p>Planner –</p> <p>Controller –</p> <p>Results -</p>
Saturday 25th January 2025	Concorde Chase Urban Woosehill	B	<p>Permissions –</p> <p>Parking -</p> <p>Mapping –</p> <p>Other - Suggested location?</p>	<p>Organiser –</p> <p>Planner -</p> <p>Controller –</p> <p>Results -</p>
Sunday 26th January 2025	Concorde Chase Cold Ash	B	<p>Permissions –</p> <p>Parking - Assembly at Boar Hole farm is an idea</p> <p>Mapping –</p>	<p>Organiser – Fi will email Jane to do together</p> <p>Planner – Steve with support from Katy</p> <p>Controller –</p> <p>Results -</p>
Saturday 22nd February 2025	Winter local Bramshill	D	<p>Permissions – Retry with Forestry England.</p> <p>Parking -</p> <p>Mapping –</p> <p>Other - Bo to check with Richard Sharp if CSC qualifier event can be held later to avoid volunteer fatigue after CC in January. Response from Richard. <i>This date is set to be the same across the</i></p>	<p>Organiser –</p> <p>Planner –</p> <p>Controller – N/A</p> <p>Results -</p>

			<i>country, i.e. all heats are on the same date</i>	
Mar-25	TBD	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Apr-25	Spring Regional Bloom Wood	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
May-25		D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Jun-25	Summer series urban #1	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Jul-25	Summer series urban #2	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Aug-25	Summer series urban #3 Wildridings	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Saturday xx September 2025	Autumn Local	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday xx Oc- tober 2025	Autumn Re- gional	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday xx November 2025	Autumn local	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday xx De- cember 2025	Autumn Re- gional or night event	B/C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -

Saturday 24th January 2026	Concorde Chase Urban	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 25th January 2026	Concorde Chase Hawley	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday 30th January 2027	Concorde Chase Urban	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 31st January 2027	Concorde Chase Star Post	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -