



# Berkshire Orienteers

## Minutes of the Committee Meeting

7.30pm 16<sup>th</sup> May 24  
The Cricketers, Cricketers Lane.  
Warfield. RG42 6JT

**Present:** Simon Moore (Chair), Brian Sewell, Derick Mercer, Fiona Clough, Steve Waite, Peter Entwistle, Bo Oqvist, Mark Foxwell, Ian Hudson, John Methven.

**Apologies:** Eddie Walsh, Lynne Moore (Treasurer),

### 1. Minutes of the Last Meeting (27<sup>th</sup> March '24)

- V4 of the minutes agreed.

*Matters Arising –*

- Eoin has suggested a better 'pack' for Organisers, Simon will look at updating the website guides and the storage pack. *March – Ongoing Update May - Lynne & Simon have done the boxes with one now marked as Safety.*

**Action; Complete**

- Katy is trying to set up a Regional Controllers course and encouraging Club members who are interested in attending. Simon will send out an email to see if any members are interested. Update March - Ongoing

**Action: Complete**

- Simon – The event handbook on the BKO website requires updating and is working through the documents which will help the running of BKO events for all officials. He will send out the documents to the Committee for review and comments. *Update May – The checklist has gone to Peter for comment.*

**Action; SM/Ongoing**

- Mapping – Extensive forestry thinning work done 2023 at Swinley East. Map needs updating. Simon will obtain quotes.
- Simon said that we only have one OCAD licence if we move to OCAD Teams we can have an extra licence in the cloud which would free up the laptop. Steve said that he uses OOM but there could be problems between the two systems. The cost would be circa £90 for each licence. It was agreed that for one year we obtain the cloud licence.

**Action; SM**

- Eddie Walsh has changed email address and Brian to ask him to update BOF and BKO contact details. **Action: BS**
- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark. **Action: BS**
- Brian to contact Peter Foster and John Simmons from BKO about supporting Concorde chase under the same conditions as this year. **Action: BS**
- John – Find your way, he has been contacted by Caroline to see when we are running our event. Bo suggested that we combine it with one of our Saturday events. Jennetts Park was agreed 6<sup>th</sup> July.

**Action; JM**

- Lynne has suggested that we have a non-members mailing list for those that agree to receive further information. The wording needs to be correct.

**Action; MF/SM**

- Brian – Club Whatsapp group. Brian has talked to Trish Monks and she has agreed to set up a Club group. Mark will take forward.

**Action; MF**

- John – Said that he has handed the clothing over to Trish, Simon will contact Trish to set up an order.

## **2. Chairman's Update**

### **2.1 Chair's Update.**

- We've held the following events since the last meeting:-
- Level D event at Burghfield – Organised by Lynne Moore and Planned by Simon Moore. We were expecting around 60 entries as this is the current going rate, but event marketing and promotion pushed that number to around 115 including numerous newcomers. Two manned road crossings and a manned entrance gate meant that all the helpers were fully utilised.
- Summer training has started with evenings at Rushalls, Bucklebury, Simon's Wood and Swinley West already taken place. Martin has some special sprint training planned for White Knights on 5th June.

## **3. Membership Secretary**

- Ian gave the update that we currently have, National 103 (98) members – 6 local – no group members.
- Eddie Walsh has changed email address and Brian to ask him to update BOF and BKO contact details

**Action: BS**

## **4. SCOA Report –**

- SCOA looking for a new Chair

## **5. Events & Mapping**

### **5.1 Events**

- The events schedule was discussed, the updated table is appendix A.
- Update from Brian – Can you give me an update.
- Equipment – we have lost one stake & one SIAC card.
- Simon said that for level C's he has changed Racesignup to 15 minute intervals.
- BOC has sent Brian their manual that they use so that he can update to BKO for our manual to run with Racesignup.

### **5.2 Mapping**

- This was discussed under events. - appendix A.
- Simon said that we only have one OCAD licence if we move to OCAD Teams we can have an extra licence in the cloud which would free up the laptop. Steve said that he uses OOM but there could be problems between the two systems. The cost would be circa £90 for each licence. It was agreed that for one year we obtain the cloud licence.

**Action; Simon**

### **5.3 Results**

- Brian said thanks to Mark and Peter for running the last event.
- What is the plan for Martins sprint training. Brian will provide Mark with the master laptop for the training.
- We tend to run out of SIACS for our level C events, it was agreed that we contact and use the TVOC hire option to ensure we have sufficient dibbers.
- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark.

**Action: BS**

- All the results team now have some experience with SiTiming
- Brian to contact Peter Foster and John Simmons from BKO about supporting Concorde chase under the same conditions as this year. **Action: BS**

## 6. Treasurers Report (Lynne)

- Lynne has issued out the budget report with tweaks for the battery depreciation.
- TrailO is budgeted at zero.
- Deficit including depreciation is £1400.
- Bo suggested that we use BML for the Summer series due to the quality of print on our printer. Agreed to us BML.
- **Simon proposed that we give credits to Organisers and Planners via Racesignup for events at the appropriate level. All agreed.**

## 7. Development Matters

- John – Find your way, he has been contacted by Caroline to see when we are running our event. Bo suggested that we combine it with one of our Saturday events. Jennetts Park was agreed 6<sup>th</sup> July.

**Action; JM**

- John is planning ~~has~~ Prospect Park for Reading Council
- John – how do we carry new commers from one or two events to improve and enthuse.

## 8. Secretary's Report

- Nothing for this meeting.

## 9. Publicity Report

- **Website** – Simon - was updated in 2021 but will receive no further support beyond this year. The update to HTTPS has lessened the amount of spam we receive.
- Lynne has suggested that we have a non-members mailing list for those that agree to receive further information. The wording needs to be correct.

**Action; MF/SM**

- **Facebook** – Bo asked who does the marketing on facebook for the Club, Eoin Sharkey.

## 10. Coaching Report

- John said that he has now passed his Level 2 Coaching and is currently coaching the Cub Scouts
- Mark said that the Summer training events are underway and going well.

## 11. Youth League/Juniors

Update from John;

- We qualified for the Yvette Baker Trophy in Hertfordshire on the 7<sup>th</sup> July and John is looking at putting the team together.
- Selected for JWOC .....
- Interland .....

## 12. Welfare Report

- Sue Parker has agreed to become the Club Welfare Officer. Vote to appoint. Proposed John, seconded Fi. Derick will inform BOF – Peter Brooke.

**13. Next Meeting –**

- Thursday 11<sup>th</sup> July 0730 @ The Cricketers.

**14. AOB**

- Brian – Club Whatsapp group. Brian has talked to Trish Monks and she has agreed to set up a Club group. Mark will take forward.

**Action; MF**

- John – Said that he has handed the clothing over to Trish, Simon will contact Trish to set up an order.

**Action; SM**

**Appendix A – Events Table**

<b>Date</b>	<b>Location</b>	<b>Level</b>	<b>Comments</b>	<b>Officials</b>
<b>Saturday 27th April 2024</b>	Burghfield Common	<b>D</b>	Permissions – Forestry England contacted regrading Bramshill. Permission declined on March 18th due to SSSI and ground nesting birds. Permissions received from Englefield Estate for Burghfield common. Parking - Holdens Firs accessed via forest ride. Same as last event in 2020 Mapping – Simon will do minor updates Other - Clashes with British Middle Championship in Otley (Leeds)	Organiser – Lynne Moore  Planner – Simon Moore Controller – N/A Results - Mark Foxwell
<b>Saturday 8th June 2024</b>	Summer series urban #1 Windsor & Eton	<b>D</b>	Permissions – Emailed RBWM and Eton College for the Brocas Park where assembly/start/finish will be Parking - Self parking as unlikely to get access to for example Broca park Mapping – Stefan updating Other - Initial clash with TVOC Urban in Oxford on 15th June. BKO changed date. Map update required	Organiser – ?  Planner – Stefan Stasiuk Controller – N/A Results - Brian Sewell
<b>Saturday 6th July 2024</b>	Summer series urban #2 & Club PicNic Jennetts Park	<b>D</b>	Permissions –  Parking - Mapping – Other -	Organiser – Mark Foxwell PicNic Organiser - ? Planner – Alan Phillips Controller – N/A Results - Brian, Steve & Peter
<b>Saturday 17th August 2024</b>	Summer series urban #3 Wildridings	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results – Brian, Steve & Derick
		<b>D</b>	Permissions –	Organiser – Prescott?

<b>Saturday 28th September 2024</b>	Autumn Local Benyons In- closure		Parking - Mapping – Other - Clash with Junior Inter Regional Championships at Mallards Pike	Planner – Andrew Southwood Controller – Results - Brian, Steve & Derick
<b>Sunday 13th October 2024</b>	British TrailO Championships 2024? TempO Whiteknights	?	Permissions – Parking - Mapping – Other - TrailO weekend 12/13 Oct. Do not schedule a clash. BKO event?	Organiser – David Jukes Planner – Charles Bromley Gardner (BAOC) Controller – Results -
<b>Sunday 27th October 2024</b>	Swinley on the Saturday		Permissions – Parking - Mapping – Latest Minley map with BAOC? Forestry thinning work done 2023 at Swinley East. Map needs updat- ing Other - October 27th clashes with OUOC event (Oxford City Race). Possi- bly best for us to reschedule or not hold the event at all. No November date is available for a regional event (Sunday 10th November clashes with SLOW Na- tional event at Hankley Common. Sun 3rd = Nov Classic, Sun 17th = British Schools Chship, Sun 24th = SAX Na- tional.)	Organiser – Planner – Trish Monks and Jon Vaughan? Controller – Results -
<b>Saturday 7th December 2024</b>	Night Orient- eering (South- ern Night Champs 2024) Star Post or Yateley Com- mon	<b>B/C</b>	Permissions – Parking- Lookout car park as evening event Mapping – Other: What are embargo rules? Asked Richard Sharp as SCOA. "Regional events have no embargo but national events should have 12 months. I say 'should' as there have been more and more exceptions recently but if you don't plan to use it after 16/12/23 then you will be OK either way."	Organiser – Bo Oqvist Planner – Controller – Results -
<b>Saturday 25th January 2025</b>	Concorde Chase Urban Woosehill	<b>B</b>	Permissions – Parking - Mapping – Other - Suggested location?	Organiser – Planner - Controller – Results -
<b>Sunday 26th January 2025</b>	Concorde Chase Cold Ash	<b>B</b>	Permissions – Parking - Assembly at Boar Hole farm is an idea	Organiser – Fi will email Jane to do together Planner – Steve with support from Katy

			Mapping –	Controller – Results -
<b>Saturday 22nd February 2025</b>	Winter local Bramshill	<b>D</b>	Permissions – Retry with Forestry Eng- land. Parking - Mapping – Other - Bo to check with Richard Sharp if CSC qualifier event can be held later to avoid volunteer fatigue after CC in January. Response from Richard. <i>This date is set to be the same across the country, i.e. all heats are on the same date</i>	Organiser – Planner – Controller – N/A  Results -
<b>Mar-25</b>	TBD	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Apr-25</b>	Spring Regional Bloom Wood	<b>C</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
<b>May-25</b>		<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Jun-25</b>	Summer series urban #1	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Jul-25</b>	Summer series urban #2	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Aug-25</b>	Summer series urban #3 Wildridings	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Saturday xx September 2025</b>	Autumn Local	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Sunday xx Oc- tober 2025</b>	Autumn Re- gional	<b>C</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -

<b>Saturday xx November 2025</b>	Autumn local	<b>D</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
<b>Sunday xx De- cember 2025</b>	Autumn Re- gional or night event	<b>B/C</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
<b>Saturday 24th January 2026</b>	Concorde Chase Urban	<b>B</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
<b>Sunday 25th January 2026</b>	Concorde Chase Hawley	<b>B</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
<b>Saturday 30th January 2027</b>	Concorde Chase Urban	<b>B</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
<b>Sunday 31st January 2027</b>	Concorde Chase Star Post	<b>B</b>	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -