



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 21st September 2023
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Peter Entwistle (Treasurer), Bo Oqvist, Brian Sewell, Mark Foxwell, Ian Hudson, John Methven, Steve Waite

Apologies: Eddie Walsh, Derick Mercer, Fiona Clough.

1. Minutes of the Last Meeting (20th July '23)

- Approved as correct.

Matters Arising –

- Central storage of master map files. Mark is going to investigate the storage and control of master maps onto website storage. Update – Mark is to contact Eric. Nov, has contacted Eric, ongoing. Mar – ongoing. May – Mark has been talking to Eric with a plan to upload to dropbox / onedrive no timescale as yet. Simon did say that we need a register of the status of each area to help with forward planning. Fiona said that this is already on the BKO website under Admin Area's for those that have access. *July – Mark has set up OneDrive , but issues sharing it?*

Action; MF

- Brian volunteered to contact St Andrews to see if they would like some coaching from Mark & John to assist with completing their coaching course evidence. Updates – Brian has sent an email to Kirsty via mark that Coaching can be available but unfortunately has had no response. Nov, Brian is going to contact them direct to look at training in the Spring. Jan – awaiting reply from holidays. Mar, ongoing Brian will complete after the BOC's. May – Brian said that he will offer the training again. *Sept – No action yet*

Action; BS

- Find Your Way, Kay has now been promoted within BOF and they are now recruiting someone new. Hopefully John can obtain an update for the next meeting. Mark will send John our suggested target areas. May – awaiting replies. *Sep - Mark and John, planning/organising 3 maprun courses in Prospect park for Sun 29th Oct in combination with Beat the streets. Maps printed for us – we can add promotion on the back. Will require club tents and 5-6 people to help explain how to do the event. The will be kites at the control sites*

Action; MF & JM

2. Chairman's Update

2.1 Chair's Update.

- Woollahill – new map from Katy, organised by Lynne, planned by Katy – First SI event – seemed to run smoothly – approx. 45 entries.
- Summer events – Scottish 6 day - Adam 2nd on M18L Martin Wilson 8th M75 long
- Last weekend British Sprint Relays at Brunel. – 7 teams. 5th in Elite with Amelia Wing, Adam Methven , Dimitar Gospodinov and Gaia Ferrante . 5th in Ultra vets -Nigel Houl, Denise Harper, Stefan Stasiuk

3. Membership Secretary

- Ian gave the update that we currently have, National 116 members – 10 local – & 1 group St Andrews.

4. SCOA Report

5. Events & Mapping

5.1 Events

- The events schedule was discussed, the updated table is appendix A.

5.2 Mapping

- This was discussed under events. -appendix A.

5.3 Results

- All Results items discussed at July's committee meeting have been implemented.

Action:

Complete

- SI equipment and colour results software used at Woosehill level D for the first time and all went well. The only concern was that the controls drifted from being synchronised on the Thursday to use on the Saturday by 4 seconds!! This suggests we need to synchronise the Start and Finish controls on event day.

Action: Results Team

- Brian's current plan is to use the SI equipment with colour results software for Buclebury level D, Black Park level C and Star Posts level C. As Brian cannot make Black Park or Star Posts he will train Steve Waite to run the results at all the coming three events.

Action: BS & SW

- We aim to switch, to SI Timing for events from January 2024 and beyond including for Concorde Chase weekend.

Action: BS

- How to deal with results for the Concorde chase weekend? Fiona contacted Eddie Speak who is not available but he suggested Peter Foster from BOK. Brian has contacted Peter Foster and he can supply all the SITiming equipment including computers etc. BKO just need to supply man power to dish out hire cards and man download. We agreed that as this is our first event using SITiming we would get Peter to supply all the results equipment excluding tents and tables.

Peter will confirm if the kit is available and costs.

Action: BS

- For the Concorde Chase weekend we will also need more controls to cover both days and more SIAC cards. Brian to get hire prices from TVOC.

Action: BS

6. Treasurers Report

- Since the last committee meeting in July, the Club's expenditure has exceeded Income by £692 and so the net surplus has reduced to £1404.
- The Sportident equipment was purchased at the end of June for £10,871.
- Consequently the value of our Bank accounts & cash has been reduced substantially and is now £6737 (at the end of 2022 it was £14,441)
- Our stock of Emit equipment has been written off in the accounts – so there is no Disposal charge.
- For the SI equipment based on a 5 year life there will be a depreciation charge of £183 per month from August.
- The other main changes since the last committee meeting are:
- INCOME: £234 in total
- Membership £18

- Park Series - Birch Hill – Final adjustment £8
- Park Series – Woosehill £91 surplus
- Interest £16
- Credit from SI for trade-in of 40 Emit brikkes £100
- EXPENDITURE: £926 in total
 - BOC Sprint relays £391
 - First Aid Course FC £140
 - Insurance - new year premium £303 – 4 months charged to 2023 £101
 - Facebook promos for Swinley East, Star Posts CC, Bloom Wood, Woosehill £74
 - Depreciation : “old” equipment July and Aug £37, SI equipment (over 5years) Aug £183
 - NET July to September: £692 DEFICIT
- REST OF YEAR
- Major Income:
 - Black Park – est £300
 - Saturday Events – Bucklebury est £100
 - Major items of expense:
 - BOF and SCOA membership -£300
 - Mapping -- Black Park -£250 ??
 - Depreciation – 4 months -£800 – but planning to “subsidise” 50% from Equipment Replacement reserve +£400
 - Subtotal major items rest of year £-550 deficit
- Estimate for YEAR Total : £850 Surplus

7. Development Matters

Action update in matters arising.

8. Secretary’s Report

- No update for this meeting.

9. Publicity Report

- **Website** – Invoice has arrived with the treasurer
- **Facebook** –
- Rob Mullens has offered to produce a club newsletter every 2 months

10. Coaching Report

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11. Youth League/Juniors

No new juniors seem to be joining the club.
The JIRCS are being held in south Wales with Adam Methven and Amelia Wing in attendance.

12. Welfare Report

- No safeguarding issues reported.

13. Next Meeting –

- Thursday 9th November 0730 @ The Cricketers.

14. AOB

- Lynne is offering to stand over as treasurer from the AGM. She could possibly do some development planning in the mean time.
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Appendix A – Events Table

Date	Location	Level	Comments	Officials
Sunday 19th November 2023	Black Park	C	<p>Permissions – to be sought again. By Simon</p> <p>Parking- Black park Carpark</p> <p>Mapping – Andrew Chalmers (TVOC) has updates the map (now HH club Champs) SCOL2</p>	<p>Organiser – Simon Moore Planner – Jim Munday Controller – Helen Marsden Results – Steve Waite + BKO team</p>
Saturday 21st October 2023	Bucklebury Common	D	<p>Permissions –</p> <p>Parking: Chapel Row Green</p> <p>Mapping – minor updates by SM</p>	<p>Organiser – Simon Moore Planner – Glyn Thomas Controller – Results - Steve Waite + BKO team</p>
Saturday 16th December 2023	Night Orienteering Star Post	C	<p>Permissions – Crown Estate positive, but will not allow car access to forest when dark. Which makes at least Swinley East (and West) as no option. Star Post could work. We need to plan how to get equipment back in after event without vehicles.</p> <p>Parking- Mark Croll confirmed lookout parking</p> <p>Mapping – Georeferncing ont done with Dave Peel update 2023. Alan Phillips will add OOB for newly planted area Alan has planned 3 courses. This will clash with Brighton City Race, but decided to leave as is.</p>	<p>Organiser – Eoin Sharkey Planner – Alan Phillips Controller – Peter Jones Results - Steve Waite +BKO Team</p>
Saturday 27th January 2024	UK Urban League event Birch Hill	C	<p>Permissions –</p> <p>Parking</p> <p>Mapping – Peter Foster (BOK) to run results</p>	<p>Organiser – Fiona Clough Planner – Katy Stubbs Controller – Craig Blackford (BADO) Results – Peter Foster (BOK) + BKO results team</p>

<p>Sunday 28th January 2024</p>	<p>Concorde Chase Barossa</p>	<p>B</p>	<p>Permissions – Applied with Kay at Landmarc for Barossa, then needs Natural England consent as this is SSSI land. We will not be allowed in RDA. Received permission for Poor Allotments at very east end of map instead asked me to come back with application six month prior to event.</p> <p>Parking – Sandhurst denied. Eddie looking at alternative</p> <p>Mapping – Current map looks ok according to Colin Dickson.. Roger Maher makes the updates if required</p> <p>Contacted Peter Foster (BOK) to run results for weekend</p> <p>All officials submitted to SCOA for approval</p>	<p>Organiser – Eddie Walsh</p> <p>Planner – Martin Wilson</p> <p>Controller – Peter Jones(SN)</p> <p>Results – Peter Foster + BKO results team</p>
<p>Saturday 24th Feb 2024</p>	<p>Swinley West/Swinley Park</p>	<p>D</p>	<p>Permissions –</p> <p>Parking</p> <p>Mapping –</p> <p>Other - Clash with SN Sat event (we were first!)</p>	<p>Organiser – John Methven</p> <p>Planner –</p> <p>Controller –</p> <p>Results – Brian Sewell (SI Timing first event)</p>
<p>Sunday 24th March 2024</p>	<p>Rushall Woods</p>	<p>C</p>	<p>Permissions –</p> <p>Parking</p> <p>Mapping – needs updated and extended in the south to enable POC to be used by Simmons trust. Steve Waite to write a proposal and we will try to get funding from BOC 2023/SCOA</p>	<p>Organiser – Whittles?</p> <p>Planner – Steve Waite</p> <p>Controller –</p> <p>Results -</p>
<p>Dec-24</p>	<p>Night Orienteering (Southern Night Champs 2024?) Star Post or Yateley Common</p>	<p>B</p>	<p>Permissions –</p> <p>Parking- Possible to use the Lookout car park as evening event with no-one else around?</p> <p>Mapping –</p> <p>Other: What are embargo rules? Asked Richard Sharp as SCOA. “Regional events have no embargo, but national events should have 12 months. I say ‘should’ as there have been more and more exceptions recently but if you don’t plan to use it after</p>	<p>Organiser –</p> <p>Planner –</p> <p>Controller –</p> <p>Results -</p>

			16/12/23 then you will be OK anyway'	
Sunday 26th January 2025	Concorde Chase Cold Ash	B	Permissions – Parking- Assembly at Boar Hole farm is an idea Mapping –	Organiser – Steve Waite with support form Katy Planner – Controller – Results -