



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 4th May 2023

The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Derick Mercer (Secretary), Peter Entwistle (Treasurer), Bo Oqvist, Brian Sewell, Mark Foxwell, Steve Waite, Eddie Walsh, Fiona Clough & Ian Hudson.

Apologies: John Methven

1. Minutes of the Last Meeting (8th March '23)

- Correct.

Matters Arising –

- Central storage of master map files. Mark is going to investigate the storage and control of master maps onto website storage. Update – Mark is to contact Eric. Nov, has contacted Eric, ongoing. Mar – ongoing. *May – Mark has been talking to Eric with a plan to upload to dropbox / onedrive no timescale as yet. Simon did say that we need a register of the status of each area to help with forward planning. Fiona said that this is already on the BKO website under Admin Area's for those that have access.*

Action; MF

- Brian volunteered to contact St Andrews to see if they would like some coaching from Mark & John to assist with completing their coaching course evidence. Updates – Brian has sent an email to Kirsty via mark that Coaching can be available but unfortunately has had no response. Nov, Brian is going to contact them direct to look at training in the Spring. Jan – awaiting reply from holidays. Mar, ongoing Brian will complete after the BOC's. *May – Brian said that he will offer the training again.*

Action; BS

- Mark will adjust the website to Junior events rather than league events from the website. Updates – Nov, Mar ongoing. May - Ongoing

Action; MF

- Brian said that due to a recent email about permanent courses and a note should be placed on the website that BKO do not maintain the POC it is the landowners. Mark said that he would put a note on the website. Updates – Mar & May, ongoing. Simon said that he would take that on.

Action; SM

- Find Your Way, Kay has now been promoted within BOF and they are now recruiting someone new. Hopefully John can obtain an update for the next meeting. Mark will send John our suggested target areas. *May – awaiting replies.*

Action; MF & JM

- Mark had sent out his suggested training schedule for Spring/Summer. He asked if Bo would commence permissions requests. *May - Complete*

Action; Complete

- OCAD licence 12, we have one spare licence that is not being used. It was agreed that the licence is uploaded.

Action BS & SM

2. Chairman's Update

2.1 Chair's Update.

- Since the last meeting we've successfully held the British Long Championship at Cold Ash - A big thanks to Jane Courtier and Fiona as Organisers, Mark Foxwell as my fellow planner, Derick Mercer as Safety Officer, Steve Waite as Arena Manager, Sue Parker as BKO volunteer organiser and everyone else who helped make it such a successful day. In terms of results, The leading performance by a BKO runner was Adam Methven who was second on M18E.
- The following day we had 5 teams at the British Relay Champs and the Short Men's team of Adam Methven, Dimitar Gospodinov and John Methven came second.
- Our summer training series has now started on alternating Wednesday and Thursday evenings organised by Mark Foxwell which has been attracting about 15 members both old and new.
- I've been approached by 1st Thatcham Beavers who would like to try some orienteering to supplement work on their navigation badge. - I will see if this will fit with our Bucklebury training evening.

3. Membership Secretary

- Emailed from Ian, National 109 members – 10 local – & 1 group St Andrews.

4. SCAO Report

- The next SCAO meeting is the AGM and meeting on the 1st June.
- Simon asked if there has been any discussion on the surplus for the British Champs.

5. Events & Mapping

5.1 Events

- The events schedule was discussed, the updated table is appendix A.
- Maprun – Mark said that he is now doing maprun events monthly.

5.2 Mapping

- This was discussed under events. -appendix A.

5.3 Results

- Brian – All the SI equipment is on order, control numbers have been chosen to in with other local clubs to hold large events. The make up of the stakes, and Brian & Eddy will make up the stakes. Mark has volunteered to be the SI Box/timing manger.
- The training sets have been ordered , Brian has a metal box that can be used for the SIACS.
- The plan is to continue using Colour for a short time before moving over to Si system.
- Simon - OCAD licence 12, we have one spare licence that is not being used. It was agreed that the licence is uploaded. **Action BS & SM**

6. Treasurers Report

- Peter had issued the Treasurers report before the meeting with a summary of the changes.
- Thanks to the large surplus on the Concorde chase the Income & Expenditure report year to date shows a net surplus of £1,525 – this is down by £583 from last meeting (relays £567)
- The value today of our Bank accounts & cash is £17,879 (at the end of 2022 it was £14,441)
- The Balance in the Bank accounts are sufficient to fund the purchase of SportIdent equipment later this month. The cost of SI will be £11,401

7. Development Matters

John – Find Your Way, Kay has now been promoted within BOF and they are now recruiting someone new. Hopefully John can obtain an update for the next meeting. Mark will send John our suggested target areas. *May – Awaiting info.*

Action; MF & JM

8. Secretary's Report

- No update for this meeting.

9. Publicity Report

- **Website** – Mark said that we staying with the website as it is at the moment.
- **Facebook** – Will be updated as required by Trish & Eoin. Simon said that in the longer term we need to look at how we advertise, boost, push out to encourage new runners. Bo will contact Eoin to publicise Bloom Wood.

10. Coaching Report

- Mark said that the /spring/ summer taring events are under way and being attended and is looking at planning a schedule for next year.
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11. Youth League/Juniors

Update emailed from John Methven - I won't be at the meeting tomorrow because currently in Albany, NY. A couple of things to report:

- Courses for Bloom Wood are all planned, taped and checked by controller. A few map changes to make and then will be ready to send to printers. Can someone please tell me details on how to go about sending maps to printers – who to contact and billing?
- Need someone to pick up control units from Allan Farrington please if the norm is to collect at an Army Weds meeting. I can't make those. Then I would need to arrange pickup.
- We are just about quorate for BKO junior team at the YBT heat (minimum 5 required). Still waiting for some responses.
- Great news that Adam was selected for GB team for 3 competitions: JWOC (Junior World) in Romania, EYOC (European Youth) in Bulgaria and JEC (J European Cup) in Belgium. He is flying to Romania tomorrow morning for pre-JWOC training camp.

12. Welfare Report

- No Welfare issues have been reported during this period.

13. Next Meeting –

- Thursday 20th July 0730 @ The Cricketers.

14. AOB

- Mark said that the British Sprint Mixed Relays are being held at Brunel Uni on Sunday the 17th September.
- World orienteering day is when the Bloom Wood is on, and that we should advertise that.
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Appendix A – Events Table

Date	Location	Level	Comments	Officials
Saturday 25th March 2023	British Orienteering Championships & Southern Championships (UKOL) Cold Ash	A	Permissions – All landowners have granted permission. Parking. Agreed with Ealing estate. Same field as JK2019 Mapping – Katy and Dave Peel (combined with Star Posts)	Organiser – Jane Courtier Planner – Mark Foxwell/ Simon Moore Controller – Graham Louth Results – Eddie Speak SI will need BKO help for SIAC issue and download.
Sunday 21st May 2023	Bloom Wood & YBT qualifier	C	Permissions – Confirmed by Jamie Mash in January 2023 Parking. Jamie Mash (landowner) will provide field to park. Steep field at places so need back-up plan in case field is wet. Mapping – Stefan has surveyed and made some map updates. Some more to be expected after planner has visited. But not too major. HH would like to send their juniors for YBT.	Organiser – Planner – Controller – Mark Thompson (TVOC) Results - Hire from Allan F.
Saturday 10th June 2023	Summer Parks Series #1 Lower Earley East?	D	Permissions – Parking Mapping –	Organiser – Peter Entwistle Planner – David Jukes Controller – Results - BKO result team. First SI event?
Saturday 8th July 2023	Summer Parks series #2 + Club Picnic Bracknell South Hill Park	D	Permissions – Parking Mapping –	Organiser – Eddie Walsh Planner - Brian Burt Controller – Results - BKO result team
Saturday 19th August 2023	Summer Parks series #3 Woosehill	D	Permissions – Parking: Bo to check with Katy on ideas. Katy says either part of Morrisons car park. Or the event field at the west side (managed by Wokingham council)	Organiser – Lynne Moore Planner – Katy Stubbs with Ian Hudson as assistant

			Mapping –	Controller – Results - BKO result team
Sunday 22nd October 2023 (new date for postponed Nov-2022 event)	Black Park	C	Permissions – to be seeked again. Stefan? Parking Mapping – Needs proper update after forestry work during winter 2022/2023. Andrew Chalmers (TVOC) has agreed to do the mapping work.	Organiser – Simon Moore Planner – Jim Munday Controller – Helen Marsden (Fiona has asked) Results – BKO?
Saturday 18th November 2023	Bucklebury Common	D	Permissions – Parking: Mapping – Glyn proposed Y/O/LG/SB + score	Organiser – Toni and Eddie Whittle Planner – Glyn Thomas Controller – Results - BKO result team
Saturday 16th December 2023	Night Orienteering Star Post	C	Permissions – Crown Estate positive, but will not allow car access to forest when dark. Which makes at least Swinley East (and West) as no option. Star Post could work. We need to plan how to get equipment back in after event without vehicles. Parking- Possible to use the Lookout car park as evening event with no-one else around? Alternatively Coral Reef parking? Mapping –	Organiser – Planner – Controller – Results -
Saturday 27th January 2024	UK Urban League event Birch Hill	B	Permissions – Parking Mapping –	Organiser – Planner – Martin Wilson to be asked? Controller – Results -
Sunday 28th January 2024	Concorde Chase Barossa	B	Permissions – Kay at Landmarc asked me to come back with application six month prior to event. Parking Mapping – Current map looks ok according to Colin Dickson. But will check with Alan & Diana Leakey who	Organiser – Planner – Controller –

			are planning MLS event end of March if any need to update map. Roger Maher makes the updates.	Results -
Saturday 24th Feb 2024	Swinley West/Swinley Park	D	Permissions – Parking Mapping – Other - Clash with SN Sat event (we were first!)	Organiser – Bo Oqvist Planner – Controller – Results -
Sunday 24th March 2024	Rushall Woods	C	Permissions – Parking Mapping –	Organiser – Planner – Steve Waite Controller – Results -
Dec-24	Night Orienteering (Southern Night Champs 2024?) Star Post or Yateley Common	B	Permissions – Parking- Possible to use the Lookout car park as evening event with no-one else around? Mapping – Other: What are embargo rules? Asked Richard Sharp as SCOA.	Organiser – Planner – Controller – Results -
Sunday 26th January 2025	Concorde Chase Cold Ash	B	Permissions – Parking Mapping –	Organiser – Steve Waite Planner – Controller – Results -

Appendix B – SI Quote

40.00	SIAC Timing Card/finger loop - New Battery Needed every 3 Yr	57.24	2,289.60
40.00	Emit brikke Trade-In	2.50	-100.00
1.00	BSF9 Station - SIAC TEST/ON	90.63	90.63
1.00	BSF9 Station - SIAC OFF	90.63	90.63
1.00	BSF8 SI-TimeMaster & CLEAR	135.15	135.15
1.00	BSF9 Station - CLEAR	90.63	90.63
2.00	BSF9 Station - CHECK	90.63	181.26
2.00	BSF9 Station - START	90.63	181.26
2.00	BSF9 Station - FINISH	90.63	181.26
60.00	BSF9 Station - CONTROL	90.63	5,437.80
70.00	Semi-permanent Label (Station Code) for top of BSF8 Station	0.66	46.20
2.00	BSM8-USB Mini Reader for Registration/Download	88.51	177.02
1.00	Purple Service/Off Key	9.50	9.50
1.00	Purple Clear Backup Key	9.50	9.50
1.00	Coupling Stick for Programming Stations	5.30	5.30
70.00	Plastic Holder for BS8 Station	2.76	193.20
1.00	Carry Case Insert for 60 SI-Cards	12.72	12.72
1.00	Carriage/Packing/Insurance	30.00	30.00
Other			
	SiTiming - Annual Licence	154.00	0.00
	Annual Hosting Results In Perpetuity On Our Website	106.00	0.00
	SiTiming - 5 Year Licence	616.00	0.00
Quantity	Details	Unit Price	Net Amount
		£	£
	5 Year Hosting Results In Perpetuity On Our Website	424.00	0.00
	SIAC Battery Exchange	13.33	0.00
	Battery Replacement BS8/9 Station. New O-Ring Seal	17.49	0.00

Total Net Amount	£	9,061.66
Total VAT Amount	£	1,812.33
Quote Total	£	10,873.99

This quote is valid for 30 days.