



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 8th March 2023
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Derick Mercer (Secretary), Peter Entwistle (Treasurer), Bo Oqvist, Brian Sewell, Mark Foxwell, John Methven, Steve Waite, Eddie Walsh & Fiona Clough.

Apologies: Ian Hudson.

1. Minutes of the Last Meeting (11th Jan'23)

- Correct.

Matters Arising –

- Central storage of master map files. Mark is going to investigate the storage and control of master maps onto website storage. Update – Mark is to contact Eric. Nov, has contacted Eric, ongoing. *Mar – ongoing.*

Action; MF

- Brian volunteered to contact St Andrews to see if they would like some coaching from Mark & John to assist with completing their coaching course evidence. Updates – Brian has sent an email to Kirsty via mark that Coaching can be available but unfortunately has had no response. Nov, Brian is going to contact them direct to look at training in the Spring. Jan – awaiting reply from holidays. *Mar, ongoing Brian will complete after the BOC's.*

Action; BS

- Mark will adjust the website to Junior events rather than league events from the website. Updates – Nov, *Mar ongoing.*

Action; MF

- Brian said that due to a recent email about permanent courses and a note should be placed on the website that BKO do not maintain the POC it is the landowners. Mark said that he would put a note on the website. Updates - *Mar, ongoing.*

Action; MF

- Find Your Way, Kay has now been promoted within BOF and they are now recruiting someone new. Hopefully John can obtain an update for the next meeting. Mark will send John our suggested target areas.

Action; MF & JM

- Mark had sent out his suggested training schedule for Spring/Summer. He asked if Bo would commence permissions requests.

Action; BO

2. Chairman's Update

2.1 Chair's Update.

- Simon welcomed our new Committee members Eddie and Steve.
- Simon gave thanks to Fi, Trish, John & Andy Southwood for all the hard work and effort put into this years Concorde Chase.
- John has sorted the relay teams for British relays & JK.
- We are now busy prepping for our British Champs at the end of March and have numerous volunteers.

3. Membership Secretary

- Emailed from Ian, National 105 members – 9 local – & 1 group St Andrews.

4. SCOA Report

- SCOA meeting on the 2nd March –
- Committees were asked to consider whether they could host a CSC Heat in 2024 18th Feb. The Committee discussed holding the event but felt it was too close to the CC and we held it last year.
- SWOA are holding theirs at Moors Valley Country Park so it was suggested it should be on an area North of the region.

5. Events & Mapping

5.1 Events

- The events schedule was discussed and the updated table is appendix A.
 - **British Champs** –
 - Simon, planning is going OK have received some maps.
 - Cutting the fence – Steve is chasing with the owner so it can be planned and put on the map.
 - Route to the start, Steve is also waiting for a response.
 - Fi – Bernie Fowler (SARUM) has some tables that we could use if required.
 - Tracking is arriving Thursday 23rd and Fiona will meet.
 - Marquee & Toilets are arriving Friday.
 - Hardcore is now down and through the field entrance.
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- Maprun – Mark said that he is now doing maprun events monthly.

5.2 Mapping

- Brian asked if we need to look at our areas to ensure our maps are up to date. Discussion took place to ensure maps are up to date and linked in with a central map vault/library location for the Club. **The mapping section in the events table will now be updated at each meeting.**

5.3 Results

- **Brian - Change over from Emit to SI.** Brian-after liaison with the committee has circulated a quote from SI for 60 controls and 40 SIAC cards which with posts comes to a total of £11173 without new software or pin punches. He also had circulated an offer from Allan Farrington (EMIT-UK) of an offer to loan us 50 EMIT controls and 50 EMIT cards for £500 p. a
- **The quote from Sport Ident – 26752 dated 27.02.22 is at the end of the minutes – Appendix B.**
- A discussion took place on the pros & cons of changing from EMIT to SI and it was agreed by unanimous vote that the Club change to SI and to go ahead with the purchase including pin punches.

6. Treasurers Report

- Peter had issued the Treasurers report before the meeting with a summary of the changes.
- The major activity so far in 2023 has been the Concorde Chase last weekend.
- I am pleased to report that event attracted 676 entrants which was substantially greater than the budget estimate of 525. At this early stage I estimate that the net surplus from the Star Posts event will be around £2600 which will give substantial support to the club finances.
- Following many failures of our emit equipment in recent years, a major investment is proposed for this year to switch the club from Emit to Sportident. Details are still under review but a purchase of 60 controls and some SI cards will cost around £10,000 which will be treated as a

capital purchase and depreciated over its lifetime. Note that the existing Emit equipment is all over 10 years old and has no book value.

- Overall the provisional Budget Forecast for 2023 is effectively break even – just £45 in deficit

7. Development Matters

- John – Find Your Way, Kay has now been promoted within BOF and they are now recruiting someone new. Hopefully John can obtain an update for the next meeting. Mark will send John our suggested target areas. **Action; MF & JM**

8. Secretary's Report

- No update for this meeting.

9. Publicity Report

- **Website** – Mark said that the website is running Ok.
- **Facebook** – Will be updated as required by Trish & Eoin.

10. Coaching Report

- Mark had sent out his suggested training schedule for Spring/Summer. He asked if Bo would commence permissions requests. A discussion took place on additional locations as well. **Action; BO**
- John said that he has completed 2 out of 4 sessions to complete his Coaching qualification.

11. Youth League/Juniors

- John, The Yvette Baker we came 3rd this year 1st last year. The challenge being to encourage new juniors.

12. Welfare Report

- No Welfare issues have been reported during this period.

13. Next Meeting –

- Thursday 4th May 0730 @ The Cricketers.

14. AOB

- John said that he has entered 7 teams for the British Relays and is planning teams for the JK.
- Steve said he will put out a proposal for a POC at Rushall Woods.
- Brian asked if we need to communicate to Club members that we are changing to Si. **Action; Simon will send out an Club update.**
- John said that he knows of members who have asked about Club kit. **Action; John will email out to members for interest in kit.**

Appendix A – Events Table

Date	Location	Level	Comments	Officials
Saturday 25th March 2023	British Orienteering Championships & Southern Championships (UKOL) Cold Ash	A	Permissions – All landowners have granted permission. Parking. Agreed with Ealing estate. Same field as JK2019 Mapping – Katy and Dave Peel (combined with Star Posts)	Organiser – Jane Courtier Planner – Mark Foxwell/ Simon Moore Controller – Graham Louth Results – Eddie Speak SI will need BKO help for SIAC issue and download.
Sunday 21st May 2023	Bloom Wood & YBT qualifier	C	Permissions – Confirmed by Jamie Mash in January 2023 Parking. Jamie Mash (landowner) will provide field to park. Steep field at places so need back-up plan in case field is wet. Mapping – Stefan has surveyed and made some map updates. Some more to be expected after planner has visited. But not too major. HH would like to send their juniors for YBT.	Organiser – Planner – Controller – Mark Thompson (TVOC) Results - Hire from Allan F.
Saturday 10th June 2023	Summer Parks Series #1 Lower Earley East?	D	Permissions – Parking Mapping –	Organiser – Peter Entwistle Planner – David Jukes Controller – Results - BKO result team. First SI event?
Saturday 8th July 2023	Summer Parks series #2 + Club Picnic Bracknell South Hill Park	D	Permissions – Parking Mapping –	Organiser – Eddie Walsh Planner - Brian Burt Controller – Results - BKO result team
Saturday 19th August 2023	Summer Parks series #3 Woosehill	D	Permissions – Parking: Bo to check with Katy on ideas. Katy says either part of Morrisons car park. Or the event field at the west side (managed by Wokingham council)	Organiser – Lynne Moore Planner – Katy Stubbs with Ian Hudson as assistant

			Mapping –	Controller – Results - BKO result team
Sunday 22nd October 2023 (new date for postponed Nov-2022 event)	Black Park	C	Permissions – to be seeked again. Stefan? Parking Mapping – Needs proper update after forestry work during winter 2022/2023. Andrew Chalmers (TVOC) has agreed to do the mapping work.	Organiser – Simon Moore Planner – Jim Munday Controller – Helen Marsden (Fiona has asked) Results – BKO?
Saturday 18th November 2023	Bucklebury Common	D	Permissions – Parking: Mapping – Glyn proposed Y/O/LG/SB + score	Organiser – Toni and Eddie Whittle Planner – Glyn Thomas Controller – Results - BKO result team
Saturday 16th December 2023	Night Orienteering Star Post	C	Permissions – Crown Estate positive, but will not allow car access to forest when dark. Which makes at least Swinley East (and West) as no option. Star Post could work. We need to plan how to get equipment back in after event without vehicles. Parking- Possible to use the Lookout car park as evening event with no-one else around? Alternatively Coral Reef parking? Mapping –	Organiser – Planner – Controller – Results -
Saturday 27th January 2024	UK Urban League event Birch Hill	B	Permissions – Parking Mapping –	Organiser – Planner – Martin Wilson to be asked? Controller – Results -
Sunday 28th January 2024	Concorde Chase Barossa	B	Permissions – Kay at Landmarc asked me to come back with application six month prior to event. Parking Mapping – Current map looks ok according to Colin Dickson. But will check with Alan & Diana Leakey who	Organiser – Planner – Controller –

			are planning MLS event end of March if any need to update map. Roger Maher makes the updates.	Results -
Saturday 24th Feb 2024	Swinley West/Swinley Park	D	Permissions – Parking Mapping – Other - Clash with SN Sat event (we were first!)	Organiser – Bo Oqvist Planner – Controller – Results -
Sunday 24th March 2024	Rushall Woods	C	Permissions – Parking Mapping –	Organiser – Planner – Steve Waite Controller – Results -
Dec-24	Night Orienteering (Southern Night Champs 2024?) Star Post or Yateley Common	B	Permissions – Parking- Possible to use the Lookout car park as evening event with no-one else around? Mapping – Other: What are embargo rules? Asked Richard Sharp as SCOA.	Organiser – Planner – Controller – Results -
Sunday 26th January 2025	Concorde Chase Cold Ash	B	Permissions – Parking Mapping –	Organiser – Steve Waite Planner – Controller – Results -

Appendix B – SI Quote

40.00	SIAC Timing Card/finger loop - New Battery Needed every 3 Yr	57.24	2,289.60
40.00	Emit brikke Trade-In	2.50	-100.00
1.00	BSF9 Station - SIAC TEST/ON	90.63	90.63
1.00	BSF9 Station - SIAC OFF	90.63	90.63
1.00	BSF8 SI-TimeMaster & CLEAR	135.15	135.15
1.00	BSF9 Station - CLEAR	90.63	90.63
2.00	BSF9 Station - CHECK	90.63	181.26
2.00	BSF9 Station - START	90.63	181.26
2.00	BSF9 Station - FINISH	90.63	181.26
60.00	BSF9 Station - CONTROL	90.63	5,437.80
70.00	Semi-permanent Label (Station Code) for top of BSF8 Station	0.66	46.20
2.00	BSM8-USB Mini Reader for Registration/Download	88.51	177.02
1.00	Purple Service/Off Key	9.50	9.50
1.00	Purple Clear Backup Key	9.50	9.50
1.00	Coupling Stick for Programming Stations	5.30	5.30
70.00	Plastic Holder for BS8 Station	2.76	193.20
1.00	Carry Case Insert for 60 SI-Cards	12.72	12.72
1.00	Carriage/Packing/Insurance	30.00	30.00
Other			
	SiTiming - Annual Licence	154.00	0.00
	Annual Hosting Results In Perpetuity On Our Website	106.00	0.00
	SiTiming - 5 Year Licence	616.00	0.00

Quantity	Details	Unit Price	Net Amount
		£	£
	5 Year Hosting Results In Perpetuity On Our Website	424.00	0.00
	SIAC Battery Exchange	13.33	0.00
	Battery Replacement BS8/9 Station. New O-Ring Seal	17.49	0.00
Total Net Amount		£	9,061.66
Total VAT Amount		£	1,812.33
Quote Total		£	10,873.99

This quote is valid for 30 days.